

Administrative Regulation

COMMUNITY RELATIONS

District English Learner's Advisory Committee (DELAC)

The Superintendent shall establish a District Advisory Committee on Bilingual Education (DAC-BE) to plan, implement, and evaluate the bilingual education programs as defined under Policy 1223. Although the Board shall make the final decision on all matters regarding bilingual education, the Board will actively seek parent participation in the decision-making process through the establishment of a District-wide Advisory Committee comprised of parents whose children are being served by the bilingual education program. The District Advisory Committee shall participate in the decision-making process by identifying elements, collecting information, and then working together with the Superintendent or his/her designee, making recommendations regarding:

1. Developing a District Master Plan for bilingual education. Such a District Master Plan will take into consideration the school site master plans for bilingual education required by Education Code.
2. Conducting of a District-wide Needs Assessment on a school-by-school basis.
3. Establishing District bilingual education programs, goals, and objectives.
4. Developing a plan to ensure compliance with teacher and/or teacher aide requirements outlined in Education Code Section 52178.
5. Administering the annual language census.
6. Reviewing and commenting on the District reclassification procedures established pursuant to Education Code Section 52164.6.
7. Reviewing and commenting on the written notification of initial enrollment required in Section 4308(b).
8. Participating in activities to improve bilingual education in the District.

Membership

The District Advisory Committee on Bilingual Education shall have representatives from schools which have more than 20 pupils of limited-English proficiency in attendance.

The parents or guardians of pupils of limited-English proficiency shall elect the parent members of the School Advisory Committee, or subcommittee if appropriate. All such parents shall be provided the opportunity to elect at least one member to the District Advisory Committee on Bilingual Education.

The term of office of Committee members shall be from October through September. Members may be re-appointed to serve more than one year.

Officers

The officers of the Committee shall be Chairperson, Vice Chairperson, and Secretary. The Chairperson shall be a parent of a limited-English proficient (LEP) student. The Coordinator of Bilingual Education shall be Executive Secretary. The Chairperson and Vice Chairperson shall be elected annually in October. Election shall require a majority vote by those members present and voting. The elected officers may be removed by a two-thirds vote of the total membership of the committee.

Meetings

The Advisory Committee shall meet regularly once each month. Special meetings may be called by the Chairperson, the Coordinator of Bilingual Education, or by consensus of 50% of the Committee. All meetings shall be preceded by a written announcement, in English and the primary language of the student, or a personal telephone call to the members. Parents with children in the bilingual program and all bilingual teaching staff will receive written announcements of meetings. All DAC-BE meetings will be announced as open to the public through the news media.

Procedures

The District Advisory Committee shall adopt and maintain bilingual operating procedures to guide them in organizing meetings and the implementation of this policy. Meetings shall be conducted in appropriate languages, and agendas, minutes, and notices shall be printed in appropriate languages.

Authority Cited: Education Code Section 52162
Legal Reference: Education Code Section 52176

December 14, 1982