

**NEW CONSTRUCTION**

**Assembling and Preserving Important Documents**

All documents pertaining to the planning and construction of the facility shall be maintained by the District. "As Built" plans shall be filed in a secure place. Subsequent changes to any buildings shall be entered on the original plans which shall be maintained by the District.

Policy

Adopted: January 10, 1974

Proposed Revision

Adopted: January 13, 1983