Session Name	Date	Description
Google Drive and Docs *Register*	1/07 1/08 1/15 2/18 2/19	Google Drive lets you store and share all your files, including documents, videos, images and other files that are important to you. You can sync, store and access your files anywhere—on the web, on your hard drive or on the go! In this session, learn the essentials of creating, formatting, and sharing documents, then learn how to work with your files—creating, converting, syncing, and deleting—plus tips on organizing and searching Drive. **Audience:** All **Level**: All **Instructor:** **Location:**
Start Your Google Classroom *Register*	1/22 1/28	Google Classroom creates an easy workflow for teachers to manage assignments through Google Drive. This is a must for any teacher using Google with their students. Classroom helps teachers create and organize assignments quickly, provide feedback efficiently, and communicate with their classes with ease. And it lets students organize their work, complete and turn it in, and communicate directly with their teachers and peers. This workshop is only one session; choose either date. **Audience:** 6-8 teachers **Level**: All **Instructor:** **Locations:**
Google Tools *Register*	2/03 2/05	The BUSD Google program empowers **beginner** teachers to become masters of the Google domain. Through a series of hands-on workshops, participants will learn all aspects of the primary Google toolset and explore how their classroom can be transformed. Topics include: Getting the most out Drive, Docs, Slides, Blogger Google Classroom and More! **Audience:** K-12 teachers **Level**: Beginner **Instructor:** **Locations:**
Blogger for Classroom Websites and ePortfolios *Register*		Students and teachers use blogs in many ways, including journaling, communication with peers, teaching the writing process, and as means to tell a story or share good work. Participants of this training will leave with their own Blogger site, and will: 　　• explore existing blogs that serve a variety of educational functions 　　• identify and discuss additional applications of blogs in the classroom and student 　　• ePortfolio 　　• customize the Blogger site/account **Audience:** K-8 teachers

		Level: Intermediate / Advanced
		Instructor:
		Location:
Synergyse	1/13	Synergyse is an interactive training system for Google Apps. It's an easy way for Google and users and teachers to improve productivity with user-friendly, guided instructions inside Google Apps.
		This course is 45 mins. Provides an overview of Synergyse and the impact of a well-organized online storage portal, such as Google Drive.
Register		This course is designed for administrators, teachers, support staff, and other interested staff who utilize Google Drive, Calendar, Sites, Sheets, and Slides.
		Audience: K-8 teachers
		Level: All
		Instructor:
		Location:
Hapara	1/13	Hapara Teacher Dashboard, a management layer of software built on top of Google Apps, gives teachers a complete, real-time view of student work going on with Google tools, including tracking individual progress and facilitating content sharing. Documents are organized by class for teachers--in other words, teachers don't have to do the organizational work. Teachers can see which applications students are running (or have previously used) and can communicate directly with students and parents through the Google Apps suite of products, including Google Docs, Sites, Picasa, Blogger, Gmail, Google+ and Calendar.
Register		Hapara also offers what it calls Remote Control, which allows teachers to monitor and control the applications on students' computer (even from ipads) from any location. To ensure that students are on-task, teachers can open the same applications on all student computers and observe their work in real-time.
		Other add ons to the Teacher Dashboard released by Hapara include its Parent Portal that gives parents read-only access to their students' work in Google Apps.
		This course is 60 mins. Provides an overview of Synergyse and the impact of a well-organized online storage portal, such as Google Drive.
		This course is designed for administrators, teachers, support staff, and other interested staff who utilize Google Drive, Calendar, Sites, Sheets, and Slides.
		Audience: Teachers
		Level: All
		Instructor:
		Location: