

**BOND OVERSIGHT COMMITTEE MEETING MINUTES**  
**Wednesday, April 28, 2004**  
**District Office Board Room**

**CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 7:30 p.m. Members of committee in attendance: Susan Cassens, Chris Jew, Mary Larsen, Robert Garcia, Jorge Licea, Dale Osborn, LeRoy Christopherson, and Martha Martin del Campo.

**APPROVAL OF AGENDA & MINUTES:** Agenda Item added, A.4 Term Limits for Committee Membership. Agenda and minutes were unanimously approved.

**STAFF REPORTS:**

**FINANCIAL INFORMATION:** There were several questions asked and answered regarding Phase II projects. Sierramont Middle has not been billed yet for the Labor Compliance program. The process of encumbrance was explained. Chris will bring Purchase Orders to show what work is being done.

**UPDATE ON LITIGATION:** June's testimony will finish by Friday. No litigation next week. Litigation is at the "legal posturing" stage, the wait and see. The arbitrator toured some of the schools to see the amount of the work that was done at the time of contractor termination.

**STATUS OF MODERNIZATION PROJECTS:** Restroom Renovation is moving along with painting and ceramic done at Majestic Way and Brooktree. First phase of the project will be completed by June.

Six out of seven schools have portables dropped and the last one is at Brooktree. Cherrywood has no portables yet. Site preparation is being done for 3 permanent and 5 temporary portables.

Site preparation started at Morrill and Sierramont for electricity.

Construction is being planned around testing.

Schedule of values updated for the Restroom Renovation Project.

**APPROVAL OF CHANGE ORDERS:** The procedure for Change Orders is being revised to include Chris Jew's signature. Limits over \$200,000 any given month needs Board approval. Chris will sign Change Orders for under \$200,000.

**TERM LIMITS FOR MEMBERSHIP:** Susan reviewed the term limits for the Bond Oversight Committee membership. Several members' terms will be up within the next few months including hers. A new chairman will need to be elected. Recruiting for membership is required, limitations on membership requirements will make it hard to recruit.

Meeting adjourned at 8:15 p.m.  
Submitted by Martha Martin del Campo.