



Berryessa Union School District  
**BOND OVERSIGHT COMMITTEE MEETING**

**AGENDA**

Tuesday, August 1, 2000

7:00 p.m.

Berryessa Union School District Office  
1376 Piedmont Road, San Jose, CA

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**I. CALL TO ORDER AND ROLL CALL**

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**II. AGENDA ITEMS**

*Items to be added or deleted according to G.C. 54954.2*

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**III. CONSENT AGENDA**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES** *The Committee will review the minutes of the June 27, 2000 Meeting for any adjustments and adoption.*

**PUBLIC COMMENTS**

**BOARD CONSIDERATION**

**ACTION**

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**IV. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

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**V. REPORTS**

**A. Staff Reports**

**1. Revised Draft of the Mission Statement/By-Laws**

*The Committee will review and take action on proposed statement.*

**PUBLIC COMMENTS**

**COMMITTEE CONSIDERATION**

**ACTION**

**2. Review of Financial Reports**

*The Committee will be asked to review the Construction Information Report.*

**PUBLIC COMMENTS**

**COMMITTEE CONSIDERATION**

**INFO/ACTION**

*Do pay for description*

**BOARD OF TRUSTEES**

Susan Brooks

Nicholas Chernoff

Liz Chew

Linda Hermann

Rudy Nasol

**3. Status of Modernization Projects**

*A Staff report will be given on the status of each of the current projects.*

**PUBLIC COMMENTS**

**COMMITTEE CONSIDERATION**

**INFO/ACTION**

**4. September Committee Report to Board of Trustees**

*Review of draft agenda item including mission statement, by-laws and project prioritization.*

**PUBLIC COMMENTS**

**COMMITTEE CONSIDERATION**

**INFO/ACTION**

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**V. ADJOURNMENT**

# Berryessa Union School District

## Operations Department

TO: Bond Oversight Committee

FROM: June A. Rono, <sup>JAR</sup>Director, School Facilities

SUBJECT: Modernization Update

DATE: August 1, 2000

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### Laneview, Noble, Northwood and Ruskin Modernization

#### **Interim Housing**

- All interim portables installed in the back area of each school.
- Sound and Signal has begun the fire alarm wiring of the modular classrooms and will be complete by the end of this week. They will return to make their final connections after the electrical installation to the modular is complete.
- Electrical installation still pending – contractor to begin work soon.
- Temporary enclosure panels between modular buildings have been installed.
- We have installed fencing behind the modular buildings to secure the HVAC units and electrical panels. We also installed fencing for the safety of children so they do not wander off to these areas.
- Portable classrooms expected to be ready for occupancy prior to school opening

#### **Modernization Construction**

- Asbestos abatement and demolition work for Phase I rooms is complete and have received clearance.
- The abatement work has uncovered sub-terrain termite damage at Noble, Laneview and Ruskin. Northwood has dry wood termite damage. We will be treating the schools to take care of the termites. The structural damage has been reviewed and identified by the structural engineer. Gen-Con will be replacing damaged framing material as directed by the structural engineer and architect. We have noted some mold on the walls at Noble and they will be treated as well.
- Concrete demolition work in the restrooms at Noble and Laneview has started.
- Electrical site work has begun at all schools. The electrical subcontractor has bored for all of the light standards.

- Laneview electrical site work is behind schedule due to the special education summer class session. We requested this from the contractor so as not to disrupt their session.
- TSG is working on revising the revision A documents for all of the schools
- All drywalls are completely removed from the walls. Only wood studs and wood frames are the only visible items inside the classrooms
- Project is currently delayed because of incomplete and inconsistent drawings from architect.

## **Piedmont Middle School**

### **Interim Housing**

- All (9) interim portables installed in front of the school. Electrical and fire alarm installation proceeding. Schedule on target.
- Classroom materials have been moved inside these portables as of 7/26/00
- Modular classrooms expected to be ready for occupancy prior to school opening.

### **Modernization Construction**

- Asbestos abatement and demolition work in building E, F and G are complete and have received clearance.
- All drywalls are completely removed from the walls. Only wood studs and wood frames are the only visible items inside the classrooms
- Asbestos abatement work in building H and I is in progress.
- General construction work is in progress in building E, F and G.
- 1<sup>st</sup> phase bathrooms have been demolished and work is currently underway.
- Project is currently on schedule

Toyon Modernization Project – design and bid specification package is being finalized. We expect to go out and bid this project starting in August.

Phase II Schools – no new information at this time.

Cc: Modernization File

BOND OVERSIGHT COMMITTEE MINUTES  
TUESDAY, JUNE 27, 2000  
7:00 PM DISTRICT OFFICE BOARD ROOM

The meeting was called to order at 7:05 p.m. Members of the Committee in attendance: William Hughes, Ken Cook, Robert Garcia, Robert Susich, Barbara Sem Susan Cassens Connie Bates. District staff in attendance: June Rono, Pam Dayhoff, Margaret Galvin., Guests: Lee Salin (HMC Architects), Bill Mulford, Linda Hermann, Ted Galvin.

A revision was made to the minutes of the May 23<sup>rd</sup> meeting to include the request to have all the invoices on one sheet with specific invoice numbers be included on the financial reports. A motion was made by Robert Garcia and seconded by Susan Cassens to approve the minutes as revised. The motion was unanimously passed.

The committee agreed that decisions made would be by consensus, then by majority vote if consensus could not be reached.

The committee agreed to add a discussion on bathroom/fountain modernization under Phase II to the agenda under Item V (A.3). The agenda was then unanimously approved.

Susan Cassens requested information on what the District is doing to communicate with the community. Pam Dayhoff responded that all the information was given to Tom DeLapp who is preparing a newsletter to all community members.

A draft of the Bond Oversight Committee Mission Statement and By-laws and copies of three other school districts' bylaws were distributed for review and discussion. Pam Dayhoff will make a revised draft of the bylaws incorporating the suggested changes and distribute it prior to the meeting on August 1<sup>st</sup>.

The shortage of membership was discussed. The District stated that they are still searching for additional members. Pam Dayhoff stated that her office would serve as secretary to the Committee.

A report on the status of the modernization projects was presented. Contracts were awarded to Gen-Con for four schools and to Swenson & Associates for Piedmont. The project schedule for Laneview, Noble, Northwood and Ruskin was distributed. Phase I is scheduled to be completed in 18 months. 33 portables have been leased for Phase I to serve as classrooms while construction is in progress. Full asbestos abatement is being done in all classrooms. The timeline is tight. A roofing consultant has made recommendations to us for the Ruskin roof. When the report is received it will be presented to Pam Dayhoff. The committee requested that items that have been completed be clearly shown on the schedule. Pam Dayhoff thanked June Rono and Lee Salin, HMC, for attending the meeting to answer questions.

Construction Accounting Report #3 was distributed and discussed. Fund 35 will be activated and used for modernization. A discussion took place on the actual cost versus the amount budgeted for a particular item and it was explained that these figures were historical information.

The committee agreed that bathroom and drinking fountain upgrades at all schools were a priority and that the District not wait until Phase II for this to be done. The Phase I schools were given a choice of color schemes and the same procedure will be used for Phase II schools. There was a recommendation to have the Committee present a report to the Board of Trustees at their September meeting. The report will include the adopted Mission Statement and By-Laws, as well as a recommendation regarding bidding bathroom and drinking fountain upgrades on the Phase II schools, prior to state approval of funding. Susan Cassens will work with Pam Dayhoff to draft the agenda item for the September meeting, and for the Committee's review at the August meeting.

A suggestion was made that signs be put up that state "School Modernization is being funded by Measure B money".

Pam Dayhoff made a presentation and distributed information on the "Sale of General Obligation Bonds".

The next meeting is scheduled for 7:00 pm, August 1, 2000, in the District Office Board Room.

Items on the next agenda should include:

- Revised Draft of Mission Statement/By-Laws

- Updated financial information

- Status of modernization projects

- Discuss bathroom/fountain recommendation to Board in September.

The meeting adjourned at 9:15 p.m.