



Berryessa Union School District
BOND OVERSIGHT COMMITTEE MEETING

AGENDA

Tuesday, May 23, 2000

7:00 p.m.

Berryessa Union School District Office
1376 Piedmont Road, San Jose, CA

I. CALL TO ORDER AND ROLL CALL

II. AGENDA ITEMS

Items to be added or deleted according to G.C. 54954.2

III. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

IV. REPORTS

A. Opening Remarks

*The Superintendent will introduce the Committee,
District staff, and Consultants.*

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

INFO/ACTION

B. Staff Reports

1. Mission Statement

*The Committee will discuss the purpose of the
Committee and it's roles and responsibilities.*

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

INFO/ACTION

2. Selection of Committee Chair

*The Committee will be asked to select a
Committee member to act as chair.*

PUBLIC COMMENTS

COMMITTEE CONSIDERATION

ACTION

BOARD OF TRUSTEES

Susan Brooks

Nicholas Chernoff

Liz Chew

Linda Hermann

Rudy Nasoi

3. **Status of Modernization Projects**
A Staff report will be given on the status of each of the current projects.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION **INFO/ACTION**

 4. **Review of Financial Reports**
The Committee will be asked to review the Construction Information Report.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION **INFO/ACTION**

 5. **Future Meeting Dates**
The Committee will set dates for 2000-01 meetings.
PUBLIC COMMENTS
COMMITTEE CONSIDERATION **ACTION**
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V. ADJOURNMENT

BOND OVERSIGHT COMMITTEE MINUTES
TUESDAY, MAY 23, 2000
7:00 PM DISTRICT OFFICE BOARD ROOM

The meeting was called to order at 7:05 PM. Members of the Committee in attendance: Connie Bates, Susan Cassens, Robert Garcia, William Hughes, Raymond Lorenzo, Jr. Sharon Morales, Barbara Sem, Robert Susich. District Staff in attendance: June Rono, Pamela Dayhoff. Guests: Lee Salin, HMC Architects, and Linda Hermann

Introductions were made. The committee discussed the importance and mission of the committee. Staff will provide a draft of the mission statement and bylaws for review and discussion at the next meeting. The language will reflect the promise made in the ballot statement that the committee will represent that the bond funds are being spent on the projects they were intended.

Robert Susich was elected chair of the committee by unanimous vote.

A report on the status of the current modernization projects was given. Construction is to begin next month on the Phase I schools. Since the state would not approve the District's request for an extension of time to bid the Toyon School Project, and because the estimated cost to reconstruct the school is \$14 million, the modernization plans already approved will now go forward. Information distributed included the project list, a matrix of the funding sources for modernization, the project bid results to date, a data sheet listing the scope of the schools' modernization projects, and the April 2000 edition of OP-LINK. The District will sell the first series of bonds (\$12 million) the first week of June.

The Committee reviewed the financial reports for the District's facilities projects. Recommendations were given to include the following information:

- Add the project description to the contractor list
- Add information to the "Change Order" section. Include owner or contractor generated changes
- Add inclusive dates to the reports
- Break down the variances – be more descriptive
- Add a column in the "Budget Summary" to indicate percentage over/under budget
- Include page numbers
- List the fund number descriptions (i.e. Fund 14 – Deferred Maintenance)

The next meetings are scheduled for Tuesday, June 27th at 7:00 PM and Tuesday, August 1, 2000 at 7:00 PM in the District Office Board Room.

Items on the next agenda will include:

- Status / information on the bond sale
- Draft of the Committee's Mission Statement
- Draft of the by-laws
- Revised financial Reports (if available)
- Report on the status of the modernization projects.

The meeting adjourned at 8:45 PM.