



Measure K Committee Meeting Minutes

Unadopted

December 7, 2016

District Office Board Room 1

1. The meeting was called to order at 5:10 p.m. by Ms. Donna Glanville, Committee President.

Explanations were made to guests Thanh and his son, Ethan.

Attendees: Christy Boyd, Donna Glanville, Anh Le, Margot Sandoval, Phuong Le, Thanh Nhan, Ethan Nhan. A quorum was declared.

2. The Measure K Oversight Committee Guidelines were reviews. An explanation of the Measure was made to guests Thanh and his son, Ethan.
3. Ms. Margot Sandoval nominated Ms. Anh Le for President, Ms. Donna Glanville volunteered for the position of Vice-President, Ms. Christy Boyd, 2nd the motion, all were in favor, and none were opposed.
4. The May 11, 2016 minutes were reviewed and approved as read, motioned by Ms. Donna Glanville, 2nd by Ms. Christy Boyd, all were in favor, and none were opposed.
5. Ms. Margot Sandoval informed the committee that the vacancy positions are published in the District's Facebook page each month, they are posted on the District Web-site, and published in the school newsletters, yet the District has not received any applications.
6. 2016 – 2017 Parcel Assessments were reviewed.
7. The 2016-2017 Adopted Budget, and the 2015-16 Unaudited Actuals were discussed. Ms. Donna Glanville, explained to guest, Mr. Thanh Nhan, and his son Mr. Ethan Nhan, that the Measure K Committee oversees that the funds generated by Measure K are spent as allocated.

Ms. Phuong Le, explained to the committee and guest, the difference in amounts allocated each year, is due to changes in the budget. However, the FTE may be the same, but the amount may change due to salary increases. As salaries may increase, the funds allocated to Technology, may go decrease.

BOARD OF TRUSTEES

Thelma Boac

Richard Claspill

David Cohen

Hugo Jimenez

Khoa Nguyen

8. Future meetings were selected for March 1, 2017, June 7, 2017, and October 4, 2017. Ms. Donna Glanville, motioned the March 1st meeting be scheduled at 4:00 p.m., all were in favor, and none were opposed. The June 7th, and the October 4th meetings will begin at 5:00 p.m., as usual.
9. The meeting was adjourned at 5:45 p.m.

MEASURE K COMMITTEE MEMBERS

August 9, 2016

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Phuong Le	District Representative			
Anh (Lam) Le	Parent/SMT Family	8/11/15	6/30/18	7
<i>Vacant</i>	<i>Parent/MM Family</i>			
Christy Boyd	Parent/PMT Family	4/12/16	06/30/19	New
<i>Vacant</i>	<i>Community</i>			
<i>Vacant</i>	<i>Community</i>			
<i>Vacant</i>	<i>Community</i>			
Donna Glanville	Classified/CSEA	8/11/15	6/30/18	7
Pete Reyes	Classified/Teamsters	8/11/15	6/30/18	7
Jan Anderson	Certificated/CTAB	8/11/15	6/30/18	7
<i>Vacant</i>	<i>Certificated/CTAB</i>			
Karen Mattos	Management	8/11/15	6/30/18	4
Margot Sandoval	Management	8/9/16	6/30/19	3

**Berryessa Union School District
2017 -2018 LCFF, LCAP and Budget Adoption Timeline**

Board Input on survey format at Board Meeting (survey & Stakeholder engagement)	Stakeholder meeting(s)	Board Input at Board Meeting (survey & Stakeholder engagement)	Draft LCAP From Ed. Services to District	Present DRAFT LCAP to Union Groups	Present Draft LCAP to BDAC and DELAC	Draft LCAP sent to COE for Review	Budget & LCAP Board Study Session	Public Hearing Posting LCAP & Budget Plan	Public Hearing LCAP & Budget Plan	Adoption LCAP & Budget Plan	Submit to COE LCAP & Budget Plan	<i>COE Approves, conditionally approves, or disapproves</i>	<i>Responds to COE Request</i>	<i>Consider COE Recommendations in a public hearing</i>	<i>Final County Approval</i>
					BDAC - 5/18/2017			3 Days Before June 6 Meeting	June Board Meeting	June Board Meeting	5 days later or July 1 per Ed. Code 42127(a)(2)(A); whichever comes first	Sept. 15 per Ed. Code 42127(d)	15 days	Oct. 8 per Ed. Code 42127(d)(3)	Nov. 8 per Ed. Code 42127(f)(1)(A)
2/14/2017	3/15/2017	4/11/2017	5/5/2017	5/10/2017	DELAC - 5/11/2017	5/19/2017	6/6/2017	6/3/2017	6/6/2017	6/20/2017	6/26/2017	9/15/2017	9/29/2017	10/3/2017	11/8/2017

Other Related 2017 - 2018 Budget Timeline:

Allocation to School Site	2/28/2017
Special Education Staffing Meeting	2/8/2017
Staffing Final to Business Services from HR	3/15/2017
School Budget due to Business Services	4/14/2017
Budget Narrative from Site and Department due to Business	4/14/2017
All Document for Budget Binder due	5/18/2017
Printing and Completion of Budget Binder	5/22/2017 - 5/24/2017
Budget Binder due	5/30/2017
Budget Presentation Preparation	Week of 5/22/2017
Budget Presentation	6/6/2017