

**Berryessa Union School District (BUSD)  
Citizens' Bond Oversight Committee (CBOC)  
For  
Construction Bond Measure "L"  
Annual Report to the Board of Trustees of BUSD,  
February 23, 2016**

In accordance with Bond Measure "L", an independent Citizens' Oversight Committee was appointed to assure that Bond funds are being spent as outlined in the Measure "L" Bond Language.

The CBOC is composed of specific members of our community including; a Business Representative, a Senior Citizen Group Representative, a Taxpayer Organization Member, a Parent or Guardian of Child Enrolled in the District, a Parent or Guardian of a Child Enrolled in the District & Active in a Parent-Teacher Organization, and an At-Large Community Member.

Our members are:

Kevin Costello – Chair, At-Large Community Member (May 7, 2017)\*

Martin Michaels – Vice Chair, Senior Citizen Group Representative (May 7, 2016)\*

Adrienne O'Leary – Parent or Guardian of Child Enrolled in the District (May 7, 2016)\*

Amy Chen – Parent or Guardian of a Child Enrolled in the District & Active in a Parent-Teacher Organization (May 7, 2017)\*

Frank Cancilla – Business Representative (May 7, 2017)\*

Susan Fowle – At-Large Community Member (May 7, 2017)\*

Vacancy - Taxpayer Organization Member (Position not filled)

\*End of Term

Our committee meets quarterly to review the progress of Bond construction and spending. The meetings consist of members receiving, in advance, staff reports including information on each school site's proposed projects, their status and the cost of construction to date. Our meetings will also include site visits to see and experience the actual work as progress is made.

**Meeting dates with quarterly updates:**

June 10, 2015 - Items discussed were:

- By laws and committee responsibilities
- Report to the Board
- Established terms for committee members
- Established meeting dates for 2015-2016
- Appointment of Chair

Each meeting will consist of site descriptions of projects, schedules for proposed projects, status of activities for the affected sites and the financial impact and status of the Bond monies. Our committee discusses all facets of the Bond projects and spending with BUSD staff. BUSD staff provides information and answers to questions from committee members.

**Ribbon Cutting Ceremonies:**

June 24, 2015 - Northwood Elementary School New Playground – Ground Breaking

August 8, 2015 – Northwood Elementary School New Playground – Ribbon Cutting

As a result of the above outlined activities, we, the CBOC find, to our satisfaction, that the BUSD Measure “L” Bond Facilities Construction Program is in compliance with the Measure “L” Bond language, and Proposition 39. Furthermore, the CBOC is satisfied that the District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution.

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Kevin Costello,  
Chair, At-Large Community Member

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Martin Michaels,  
Vice Chair, Senior Citizen Group Representative

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Adrienne O’Leary  
Member, Parent or Guardian of Child  
Enrolled in the District

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Frank Cancilla  
Member, Business Representative

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Amy Chen  
Member, Parent or Guardian of a Child  
Enrolled in the District & Active in a  
Parent-Teacher Organization

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Susan Fowle  
Member, At-Large Community Member

**Attachments:**

- A. Measure L General Obligation Bond Building Fund of Berryessa Union School District Audit Report For The Fiscal Year Ended June 30, 2015 (Nigro & Nigro PC)
- B. Measure L Cost Control Summary (June 30, 2015)
- C. Measure L Board Update (July 14,2015)