District Technology Committee
February 8, 2016
3:30pm-4:30pm
District Office Board Room

Notetaker: Ronreaco Lee
Timekeeper: Jacquie Kramer

MINUTES

Call to order	A District Technology Committee (DTC) meeting was held on 02/08/2016 in the Main BUSD Board Room and called to order at 3:43pm by Dave Johnston, Director of Technology Services.
Attendance	Robert Curry, Teacher and CTAB President Maria Smith, Principal Amy Swain, Teacher Chris Mosley, Principal Donna Glanville, Library Media Tech Martha Campos, EdTech Coach Joann Vaars, Principal Ronreaco Lee, Computer Tech II Dave Johnston, Director of Technology Services
Welcome, Agenda Review	Dave & Martha Campos discussed the "new" Ten Minute Tech Tip agenda item. The intent is to start every meeting with a quick 10-minutes of professional development sharing a tip that the members of the committee could take back to their school or share with their colleagues.
Ten Minute Tech Tip	There was a discussion of possible future topics for Tech Tips. Martha mentioned that teachers would love to know more about "Livebinders" and volunteered to share it at the February meeting. Robert Curry volunteered to shared Kahoot at the March meeting. Dave modeled a tech tip with a "random moment of nerdiness" by showing the committee how to view additional network settings (instantly) by pressing and holding-down the 'option' key when clicking on the 'wifi connection' from your

	macbook.
Technology Services Update	Dave reminded the committee how helpful the Synergyse Google training resources really are and that we should encourage our colleagues to utilize it. (We only had 8 users to take advantage of Synergyse last month.) - Network Upgrades: Most of our servers are virtualized. Many benefits in sharing physical hardware resources more efficiently. One downside is that a failure can affect more than one server. To reduce impact, we've added a physical Active Directory server as a primary with a virtual as the backup. - Phone System RFP: Found out contract doesn't end until January 2017. Legal counsel looked at the contract in 2014 and it was a good contract. Good for them. Bad for us. We'll move forward on RFP now in order to get E-rate discounts for half of year from new provider. - LAN Upgrade Phase I: IT Management in the midst of their analysis and documentation project. Finding a lot of issues including old Access Points and network hardware still present, jacks missing faceplates, poor cable management, UPS systems not connected correctly or at all. - LAN Upgrade Phase 2: Bid documents nearly complete. It was advertized at the Contractor Outreach on February 1st. Out to bid early March. Board action at April 12th meeting. Work between 6/13 and 8/1. Work includes replacing cabling for remaining 10 schools. Modernization Schools done first. - Classroom Technology: Plan discussed in cabinet. Sharing with with principals in February. Plan includes funding for FIS technology. - Website Refresh: Working with Jennifer Lo Prete, the district's communications consultant. Good news is that our new templates address many of her concerns about the district web site. We've had a couple phone calls and will be meeting in person later this month to work out how we can move forward. - Chromebook OS Version Updates: Schools have been doing a good job at getting the old machines updated. Thank you! There is a lot of discussion all over the state about versions greater than 46 (Google now on 48) and compatibility with the SBAC Secure

	Browser. AIR says 48 will be supported, but no specific timeline yet. Browser works on 48, but provides a warning. Rico asked to generate a new list of devices below current version. - Technician Assignments: We're trying something new. We've assigned each technician to certain schools. We'll swap every 6 months, but it makes it easier for Kelvin and I to know which technician should be taking care of specific issues. They'll continue to support each other and will still recognize their individual strengths.
Ed Tech Professional Development Update	Martha reminded the committee that there is a link on the EdTech page to request training. She is happy to create a custom training for teachers and schools. She discussed free PD available from SCCOE. She shared a video in progress as an example of a video vignette of classroom technology use.
Draft Technology Standards	Dave shared Technology standards draft and informed them of where it can be found. (The document consisted of 'approved technology equipment' school sites will be able to purchase when needed). https://docs.google.com/a/busd.net/document/d/1936iY05arAijFpNsJUCB9OTWzwOSNjrl_BhD9CV86sw/edit?usp=sharing
BrightBytes Results: What do we do about it?	Dave shared summary data from the BrightBytes survey. The committee discussed the importance of BrightBytes and how we can move forward with the information obtained from the recent study. We consider this study as our starting point.
Future Agenda Items/ Adjournment	We ran short on timing so meeting was adjourned at 4:38 p.m. Dave suggested a survey regarding the meeting schedule to see if we should adjust to give us more time.