



Berryessa Union School District
Berryessa District Advisory Council
 981 Ridder Park Drive, San Jose, Ca 95131

BERRYESSA DISTRICT ADVISORY COUNCIL MEETING MINUTES: March 20, 2024		
3.20.2024	6:00 P.M.	VIA ZOOM
Superintendent	Superintendent Roxane Fuentes, Ed.D.	
Type of meeting	BDAC Regular Meeting	
Chairperson	Graciela Moses	
Recording Secretary		
Vice Chairperson	Albert Beltran	
Attendees:	L.Fu, L. Camacho, Y.Segura-Herrera, K.Franklin, K.Gomez, R.Cabrera, E.Mazariegos, G.Moses	
Attach Sign-In Sheet	M.Tai, S.Brewer, R.Jain, A.Beltran,B.Chen, A.O'Leary, N.Paredes, T. Adams-Balless	
1.	CALL TO ORDER/INTRODUCTIONS: Graciela Moses: 6:02 p.m.	
2.	APPROVAL OF THE AGENDA	
	Motion: Albert Beltran 2 nd : Adrienne O'Leary; Unanimous	
3.	APPROVAL OF THE November 16, 2023 MEETING MINUTES	
	Motion: Adrienne O'Leary 2 nd : Albert Beltran; Unanimous	
OPEN AGENDA ITEM: Budget – Kevin Franklin		
4.1	Second Interim Report Presentation	
Discussion	Enrollment continues to decline and trend down, despite small increase in TK	
Average Daily Attendance (ADA): Historically BUSD is at 97%, post pandemic and currently 95%		
Adjustments were made in budget projections for ADA and COLA(Cost of Living Adjustment): Governor's budget		
Made a significant reduction in the COLA for 2024-25 and 2025-26 with a decrease of over 3% from initial		
Projections. This will result in a reduction to future revenues. The District already faces a mandatory 6 million		
Dollars in reductions of expenses. Governor's Proposals: 1. Learning Continuity Plan 2. Attendance Recovery		
23/24 Revenues: \$94,767,956; Expenditures: \$103,651,284		
Three-year budget projections based upon 6 million in reductions. Must eliminate deficit spending		
School Consolidation Committee: Planning in process. Brown Act Committee, must meet in person		
First meeting in April. Website page will be created.		
2 nd Interim Certified Positive, able to maintain the 3% reserve this year		
Next Steps: Budget Stabilization Committee Meeting – update for the committee		
May Revision Budget, 2024-25 Budget Development and Board approval		
OPEN AGENDA ITEM: LCAP – Nicole Paredes		
4.2	LCAP Documents:	
Discussion	1. Budget Overview 2. Local Indicator Self Reflection 3. LCAP Annual Update	
	4. LCAP 3 Year Cycle	
Goal 1: Ensure a safe and productive learning environment that promotes wellness and a positive school culture		
For all students. The Metrics (Attendance, Absenteeism, suspensions, expulsions), Action Items, Budget, and		
What's missing or needs to be considered were reviewed for Goal 1.		
Goal 2: Improve student achievement for all students by providing Common Core state Standards (CCSS)		
Instruction with the strategic use of technology and providing professional development for all staff.		
The Metrics (Test Scores, Reading Benchmarks), Action Items, Budget, and What's missing or needs to be		
Considered were reviewed for Goal 2.		
Goal 3: Increase parent and community involvement and education		
The Metrics (Panorama survey, DELAC participation, Parent education nights, parent newsletters), Action Items,		
Budget, and What's missing or needs to be considered were reviewed for Goal 3.		
LCAP Timeline and Stakeholder Feedback – May 23 rd – BDAC Committee		



Pathway to the Future

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BDAC Meeting Minutes:		PAGE 2	
OPEN AGENDA ITEM: LCAP Continued – Nicole Paredes			
4.2	PARENT ENGAGEMENT – Increase and Improve		
Discussion	Ideas, Input, Feedback from BDAC Committee Members		
Overcome language challenges/barriers for participation – have interpreters present and available			
Combination In Person and Zoom Meetings			
Workshops with Translators			
Workshops and Meetings with Babysitters			
Combine parent workshops/education with other school events, i.e. PTA meetings and events – hold before,			
During, or after			
Panorama survey not an adequate measure for parent feedback			
Principals should put forth more effort to personally communicate District Parent Nights and workshops and			
Not simply forward the information without relaying the relevance and importance, add a personal message			
District should hold beginning of year and midpoint Focus Groups with parents – In Person Focus small Groups			
District Welcome Parent & Student Workshops beginning of the year with translators and include/invite the			
Students Because often times they can serve as the interpreters for their parents			
Leverage the PTA to assist with Parent communications and engagement, Collaborate with PTA's			
Attend the PTA Meetings and ask parents then to provide real time feedback			
Community School Engagement, Welcome Centers			
Dissemination of Information to all parents through additional means besides emails which may be ignored			
LCAP Committee: Can new interested members join?			
OPEN AGENDA ITEM:			
4.4	[Presenter]		
Discussion			
Question on the next Budget Stabilization Committee Mtg. – Answered by Mr. Franklin			
Question on Independent Study – Answered by Ms. Paredes			
Question on Funding for the Arts – Rollout Timeline – Answered by Mr. Franklin			
OPEN DISCUSSION/FUTURE AGENDA ITEMS:			
5.			
Discussion			
Action Items		Person Responsible	
FUTURE MEETING DATES:			
6.			
May 23, 2024 - In Person at the District Office Boardroom			
ADJOURNMENT:			
7.	1 st Taunya; 2 nd Albert; Meeting adjourned at 7:38 p.m.		