

DATE: 10/22/2020

FROM: Jim Wilson

PROJECT: **Piedmont Paving Project**
Bid Number #B-03-2020-21

MEETING: PRE-BID CONFERENCE

DATE: Thursday, October 22, 2020

TIME: 1:00pm

PLACE: Piedmont Middle School
955 Piedmont Road, San Jose, CA 95132

1. Introduction of team members

A. Owner: Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132
(408) 923-1800
Tony Kanastab: Bond Manager
Bonny Gregorius, Purchasing Manager

B. Project Architect: Sugimura Finney Architects
2155 S. Bascom Ave., Suite 200
San Jose, CA 95008
(408) 963-5715
Michael Kaluzhinsky: Project Architect

C. Construction Manager: Kitchell CEM
99 S. Almaden Ave., Suite 600
San Jose, CA 95113
Stephen Goltiao: Project Manager – 408-483-4267
Jim Wilson: Project Director – 408-605-7240

D. CE / Inspector: Pavement Engineering, Inc.
20260 Skypark Drive
Redding, CA 96002
(530) 604-4932
Troy Sisneros

2. Authority and Responsibility of Team Members and Lines of Communications:

A. Owner: Successful contractor will sign a contract with the Owner.

B. Project Architect: Drawings and Technical sections.

C. Construction Manager: All contact by the bidders and contractors during the bidding and construction phase will be through the Construction

Manager

- D. Wage Rates: This is a Prevailing Wage Project.
- E. PSA Not required for this project
- F. Pre-Qualification Not required for this project.

3. Review of Bidder Information:

- A. Bid Opening:
Piedmont Paving Project, November 4, 2020 at 2:00 PM
- B. Bid Location: 1376 Piedmont Road, Purchasing Department, San Jose, CA 95132
- C. Bid Documents: Available at BUSD – Purchasing website
Folder: Current Bids & RFP's and Kitchell
- D. Bid Forms:
 - i. Bid Form
 - ii. Bid Guarantee: 10% Bid Bond
 - iii. Subcontractors List: 1/2 of 1% must be listed
 - iv. Non-Collusion Affidavit
 - v. Sufficient Funds Déclaration
 - vi. Fingerprinting Notice & Acknowledgement

4. Information Available:

- A. List of plan holders and interested parties is available from Kitchell CEM

5. Milestones and Liquidated Damages:

- A. Important Dates:
 - Start Date - 11/14/2020
 - Completion Date – December 4, 2020
- B. See Specification sections 001116 & 002113 for additional information
- C. Liquidated Damages: \$500.00 per day
See Agreement Document 00 52 26 Article III for additional information

6. Review of General Conditions:

- A. Correspondence: All correspondence will be through the Construction Manager.
- B. Instructions to Bidders: see for additional information
- C. Project Bonds: 100% Payment and Performance Bonds are required
- D. Liability Insurance: \$1,000,000 for each occurrence: see Agreement Article XI for Insurance Policy Limits.
- E. Applications for payment: Submit an application for payment with the contract number. (available electronically)

- 7. Addendum: Addendum #1 issued 10/21/20.
All addenda must be acknowledged on proposal.

8. Site Tour and Questions: