

BERRYESSA EDUCATION FOUNDATION

Meeting Summary

Meeting Date & Time: September 25, 2018 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at <u>5:06</u> p.m. and introductions were made.</p> <p>Members present: Linda Locke, Han Nguyen, Carol Mar, Youngmi Park, Mehjabeen Shaikn, Diane Scott, Harriette Quilicot, Jackie Durant, Lynne Burns, Rodney Asano, Jennifer Kerr, Vicky Nguyen, Katie Angarano, Roxane Fuentes, Susan Papert, Holly Masulis, Amy Hu</p>
Approval of Minutes	<p>The April 24, 2018 minutes were reviewed and approved as presented. Motioned by Kaie Aragano, all in favor, none opposed.</p>
Financial Report	<p>Linda Locke presented the financial report as of April 23, 2018 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$153,936.70</u> Total Income: <u>\$26,588</u> Expenses: <u>\$0.00</u> Unrestricted Assets: <u>\$28,244.90</u></p>
Review of Grant Proposals:	<ol style="list-style-type: none">1. Florie Stoltz of Nortwood School was awarded a grant for the purchase of the Woodcock Johnson IV standardized test in the amount of \$1,000.00. Motioned by Manhjabeen Shaikn, 2nd by Jennifer Kerr, one abstained.2. Vivian Flora, and Jackie Durrant of Piedmont Middle School were awarded a grant for the purchase of 18 drones in the amount of \$1,972.00. Motioned by Lynn Burns, 2nd by Katie Angarano, none opposed.
Raffle: March 23, 2019	<p>There are frustrations about not all the schools participating in the sales of raffle tickets. At the April 2018 meeting it was discussed to offer different type of prizes and as the community for support and donations.</p> <p>Best Buy no longer donates; Costco donates a minimal amount; San Jose Giants has been good to us.</p>

	<p>Ideas: Tickets to Sharks, A's, Spa Packets, Keypoint, Sport Events, gift certificates</p> <p>Need to set to aside \$3,000 purchase prizes for the Raffle. Prizes are needed early to post on the flyer. Tickets will be available on Monday, February 25, 2019.</p> <p>Ask Margot to have letter ready for donors, this week.</p> <p>No gift is too small. They can be used as door prizes on Raffle Day.</p>
New Business	BEF is need of a Treasurer; Susan Papert volunteered.
Grand Due Dates 2018-19:	<p>September 14, 2018 October 15, 2018 November 15, 2018 January 15, 2019 February 15, 2019 March 15, 2019</p>
Adjournment	Meeting was adjourned at 5:50 p.m.