

BERRYESSA EDUCATION FOUNDATION

Meeting Summary

Meeting Date & Time: November 19, 2019 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order by Christie Gurney at 5:04 p.m. and introductions were made.</p> <p>Members present: Christie Gurney, Youngmi Park, Josh Quitoriano, Margot Sandoval, Ha Tran, Lakeisha Blackshire, Susan Papert, Juliette Bettencourt, James Vaughn, Jackie Durant, Lynne Burns, Carol Mar, Kevin Thompson</p>
Approval of Minutes	<p>The September 24, 2019, and October 22, 2019, minutes were reviewed and approved as presented.</p> <p>Motioned to approve by Juliette Bettencourt, 2nd by Lynne Burns, none opposed.</p>
Financial Report	<p>Carol Mar presented the financial report as of October 20, 2019 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$134,966.39</u> Total Income: <u>\$13,115.51</u> Expenses: <u>\$0.00</u> Unrestricted Assets: <u>\$23,687.28</u></p>
Grants: Noble Brooktree Teacher / MW Teacher / MM	<p>Staff from Noble School requested \$3,000.00 for Marine Science Institute Hands on Classes. After discussion, a motion was made to approve by Susan Papert, and second by Kevin Thompson.</p> <p>Staff from Brooktree School requested \$3,000.00 for a Color Poster Printer. After discussion, a motion was made to approve by Susan Papert, and second by Lakeisha Blackshire.</p> <p>Janat Odom from Majestic Way School requested \$1,000.00 for I-Pad Pro for Classroom Use. After discussion, a motion was made to approve by Juliette Bettencourt, and second by Jackie Durant.</p> <p>Sandhya Raman from Morrill Middle School requested \$1,000.00 for a Color Printer & Laminator for Visual Content Materials, and Headphones. After discussion, it was recommended the proposed budget be revised to include itemized amount, separate from tax and shipping. It was also recommended that Ms. Raman contact the IT Dept., and</p>

	<p>Purchasing Manager for recommendation of which items would be best to purchase. A motion was made to approve the idea of the grant and the grant be approved when the above recommendation have been met, by Lynne Burns, and second by Lakeisha Blackshire. There was one abstention.</p>
<p>Raffle : Saturday, March 28, 2019 Ideas for Prizes</p>	<p>Raffle date moved to Saturday, March 28, 2019. Motioned to approve by Susan Papert, and second by Christy Gurney, none opposed.</p>
<p>Grant Due Dates 2019-2020 January 15, 2020 February 15, 2020 March 15, 2020</p>	<p>January 15th for school grants February 15th for teachers March 15th for teachers</p>
<p>Items for January Meeting Facilitator for January</p>	<ul style="list-style-type: none"> • Grants • Raffle
<p>Adjournment</p>	<p>Meeting was adjourned at 6:00 p.m.</p>