

BERRYESSA EDUCATION FOUNDATION

UNADOPTED

Meeting Summary

Meeting Date & Time: January 26, 2021 @ 5:00 p.m.

Meeting held on Google Meets

Topic	Action
Welcome and Introductions	<p>Meeting called to order at <u>5:02</u> p.m. and introductions were made.</p> <p>Members present: Corey Gin, Jennifer Low, Megan Madsen, Carol Mar, Susan Papert, Youngmi Park, Margot Sandoval, Harriette McBride, Kelly Ouyang, Josh Quitoriano, Ha Tran, James Vaugh, Min Wei, Laura Wright, Jackie Durant, Kim Cremer, Lynn Burns, Mehjabeen Shaikh, Roxan Fuentes</p>
Approval of Minutes	<p>Laura Wright read the November 17, 2020 to members due to a problem with Google Meets and not being able to share them. Motion to approve the minutes as read by Lynn Burns, 2nd by Kim Cremer, none opposed.</p>
Financial Report	<p>Susan Papert presented the financial report as of January 25, 2021 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$114,871.60</u> Total Income: <u>\$4,048.13</u> Expenses: <u>\$ 0.00</u> Unrestricted Assets: <u>\$1,257.47</u></p>
<p>Fund-Raising</p> <ul style="list-style-type: none">• Shirt Sales – Design, Company• Other Ways to Raise Funds• Reserves	<p>Margot Sandoval shared that the T-shirt company would be able print t-shirts in various colors and the cost would be between \$8-\$12, depending on the color of the T-shirts. The company would also allow customers order on-line and would have the option to pick-up their orders to save on shipping cost. This order process would be an on-line store type of sales. It was recommended to get more estimates of cost, and the size of drawings, and color of T-shirts from other companies. Information is to be emailed to Corey within two weeks.</p> <p>The committee discussed other options for T-Shirt sales and suggested to hold a contest were students would submit a drawing.</p> <p>Other fund-raising ideas were discussed and Corey will send out a survey for feedback regarding slogans and / or drawings.</p>

	Roxane Fuentes stated that the District can help promoting fund-raisers.
Grant Allocations	Carol Mar recommended to have an open discussion to lower the grant amount to accommodate more teachers. Currently all applications are frozen, due to not low funds.
Items for February Meeting	<p>Shirt Sales</p> <p>Other donation possibilities</p> <ul style="list-style-type: none"> • American Charities for donations • Smile on Amazon – Advertise • Benevity – New and other donations • Donor’s Choose – Does BEF quality • Matching Funds – We need donors • Giving Tuesday
Adjournment	<p>Meeting was adjourned at 5:58 p.m.</p> <p>Motioned by Kim Cremer, 2nd by Lynn Burns</p>