

BERRYESSA EDUCATION FOUNDATION

Unadopted

Meeting Summary

Meeting Date & Time: [March 22, 2022](#) @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at 5:01 p.m.</p> <p>Members present: Amy Hu, Amy Swain, Beti Nikbakhsh-Tali, Carol Mar, Corey Gin, Denise Blackman, Erica Mazariegos, Ha Tran, Jackie Durant, Josh Quitariano, Margot Sandoval, Mehjabeen Shaikh, Rose Wood, Roxane Fuentes, Susan Papert, Xian Zhang.</p>
Approval of Agenda	<p>Corey Gin requested the committee review and approve the agenda.</p> <p>Motioned by Jackie Durant 2nd by Denise Blackman, none opposed.</p>
Approval of Minutes	<p>The January 25, 2022 minutes were reviewed and approved as presented.</p> <p>Motioned by Jackie Durant, 2nd by Amy Swain, none opposed.</p>
Financial Report	<p>Susan Papert presented the financial report as of March 20, 2022 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$119,289.27</u> Total Income: <u>\$300.00</u> Expenses: <u>\$0.00</u> Unrestricted Assets: <u>\$4,254.85</u></p> <p>In addition to the report, Susan addressed the concern of continued school donations through its Benevity account. The amount of donations has increased and for that reason, the BEF is in a higher tier and its' application fees have increased. Currently BUSD is not able to receive electronic donations and Josh Quitariano mentioned that the BUSD is looking into ways that the District can receive them.</p> <p>Motioned by Denise Blackman, 2nd by Jackie Durant, none opposed.</p>
Updating the BEF Website	<p>Currently, the BEF website is on the Berryessa Union School District (BUSD) website. BEF will begin looking at related websites for ideas to create its own stand-alone website. Some of the legal requirements that need to be met are posting the following: meeting agendas, minutes, and financial records.</p>

	<p>BEF will also look into the possibility of adding a financial link like PayPal for donations. Among other information, the raffle information and list of winners will be posted there. The BUSD website will have a link to the new BEF web site to make it accessible to the Berryessa community.</p>
Items for April 2022 Meeting	<ul style="list-style-type: none">• Selection of the 2022-2023 BEF meetings• Possible to simplify the donations process
Adjournment	<p>Meeting adjourned at 5:39 p.m.</p> <p>Motioned by Amy Swain, 2nd by Jackie Durant, none opposed.</p>