

BERRYESSA EDUCATION FOUNDATION

Unadopted

Meeting Summary

Meeting Date & Time: September 21 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at 5:03 p.m. Corey Gin welcomed the committee members and introductions were made.</p> <p>Members present: Beti Nikbakhsh-Tali, Carol Mar, Corey Gin, Erica Mazariegos, Ha tran, Harriette McBride, Joshua Quitoriano, Liz Escobar-Ausman, Lynne Burns, Marlene Teehan, Mehjabeen Shaikh, Rose Wood, Roxane Fuentes, Susan Papert, Youngmi Park</p>
Approval of Minutes	The February 23, 2021 minutes were reviewed and approved as presented. Motioned by Susan Papert, 2 nd by Kim Cremer, none opposed.
Financial Report	<p>Susan Papert presented the financial report as of March 23, 2021 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$114396.81</u></p> <p style="padding-left: 40px;">Total Income: <u>\$302.12</u></p> <p style="padding-left: 40px;">Expenses: <u>\$ (25.00)</u></p> <p style="padding-left: 40px;">Unrestricted Assets: <u>\$2,963.12</u></p>
Fundraising Plans	<p>The State of CA has approved the BEF to hold a raffle during the 2021-2022 fiscal year. Dr. Fuentes addressed the following concerns:</p> <ul style="list-style-type: none"> • What will we do this year for the raffle? • Do we need to rebrand the committee? • How do we want to raise money for the school year? <p>The raffle has been successful in previous years, with the exception of last year, due to the Pandemic. Prizes included \$1,000 cash, Disneyland tickets for 4, (2) Southwest gift cards of \$200 each and approximately 30 other prizes. Business letters were sent out with the BEF tax ID to request some of the prizes.</p> <p>The following questions were raised:</p> <ul style="list-style-type: none"> • What is the balance (\$) in BEF? Susan reported there is \$26,089 for grants • Cost of prizes Approximate cost to run the raffle is \$4,500 (includes prizes, tickets, printing, post and donor letters). • Cost of running the raffle For 2019, the total cost to run the raffle was approximately \$4,000 <p>A motion to continue the raffle for this fiscal year (2021-2022) was made by Liz and second by Marlene.</p>

	Corey will send out a timeline to the committee.
Items for October Meeting	BEF will meet on Zoom through December and will revisit then, if the committee will meet in person in 2022 or not. There are no funds available for grants in the 2021-2022 year. Susan Papert will clarify Benevity Funds-Matching Funds, Raffle Cost, etc.
Adjournment	The meeting was adjourned at 6:03, motioned by Marlene, and second by Ha Tran.