



Pre-Bid Conference

99 S. Almaden Rd., Suite 600, San Jose CA 95113

408-483-4267

DATE: 10/15/2020

FROM: Stephen Goltiao

PROJECT: **Shade Structures at Five Sites**
Bid Number #B-02-2020-21

MEETING: PRE-BID CONFERENCE

DATE: Thursday, October 15, 2020

TIME: 11:00am

PLACE: BUSD District Office
1376 Piedmont Road, San Jose, CA 95132

1. Introduction of team members

A. Owner: Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132
(408) 923-1800; Fax (408) 251-4053
Tony Kanastab: Measure L Bond Manager

B. Project Architect: Sugimura Finney Architects
2155 S. Bascom Ave., Suite 200
San Jose, CA 95008
(408) 963-5715
Michael Kaluzhinsky: Project Architect

C. Construction Manager: Kitchell CEM
99 S. Almaden Road, Suite 600
San Jose, CA 95113
(408) 280-7889
Stephen Goltiao: Project Manager
Jim Wilson: Project Director

D. Inspector of Record: Santa Clara Valley Construction Inspections, Inc.
433 Briggs Road
Hollister, CA 95023
(408) 316-2373
Clay Hanning

2. Authority and Responsibility of Team Members and Lines of Communications:

A. Owner: Successful contractor will sign a contract with the Owner.

B. Project Architect: Drawings and Technical sections.

- C. Construction Manager: All contact by the bidders and contractors during the bidding and construction phase will be through the Construction Manager
- D. Wage Rates: This is a Prevailing Wage Project.
- E. PSA Not required for this project
- F. Pre-Qualification Not required for this project.

3. Review of Bidder Information:

- A. Bid Opening:
 - a. Shade Structures at Five Sites
Thursday, October 29, 2020 at 1:00 PM
- B. Bid Location: 1376 Piedmont Road, Purchasing Department, San Jose, CA 95132
- C. Bid Documents: Available at BUSD – Purchasing website
Folder: Current Bids & RFP's and Kitchell
- D. Bid Forms:
 - i. Bid Form
 - ii. Bid Guarantee: 10% Bid Bond
 - iii. Subcontractors List: 1/2 of 1% must be listed
 - iv. Non-Collusion Affidavit
 - v. Sufficient Funds Declaration
 - vi. Iran Contracting Act Certification
 - vii. Site Visit Certification

4. Information Available:

- A. List of plan holders and interested parties is available from Kitchell CEM

5. Milestones and Liquidated Damages:

- A. Important Dates:
 - Start Date 11/14/2020 - Tentative
 - Completion Date – 129 Calendar Days after start date
- B. See Specification sections 001116 & 002113 for additional information
- C. Liquidated Damages: \$1,000.00 per day
See Agreement Document 00 52 26 Article III for additional information

6. Review of General Conditions:

- A. Correspondence: All correspondence will be through the Construction Manager.
- B. Instructions to Bidders: see for additional information
- C. Project Bonds: 100% Payment and Performance Bonds are required

- D. Liability Insurance: \$1,000,000 for each occurrence: see Agreement Article XI for Insurance Policy Limits.
- E. Applications for payment: Submit an application for payment with the contract number. (available electronically)

7. Addendum: All addenda must be acknowledged on proposal.

8. Site Tour and Questions:

