KITCHELL

Pre-Bid Conference

99 S. Almaden Rd., Suite 600, San Jose CA 95113
408-201-4615 / 408-483-4267

DATE: 02/18/2021

FROM: Jim Wilson

PROJECTS: **Shade Structures at Summerdale ES**
Bid Number #B-06-2020-21

Shade Structures at Cherrywood & Laneview
Bid Number #B-07-2020-21

MEETING: **PRE-BID CONFERENCE – SUMMERDALE ES**
DATE: Thursday, February 18, 2021
TIME: 12:00 Noon
PLACE: Summerdale ES
1100 Summerdale Dr., San Jose, CA 95132

MEETING: **PRE-BID CONFERENCE – CHERRYWOOD ES & LANEVIEW ES**
DATE: Thursday, February 18, 2021
TIME: 1:00 PM
PLACE: Cherrywood ES
2550 Greengate Dr., San Jose, CA 95132

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1. Introduction of team members

   A. Owner: Berryessa Union School District
   1376 Piedmont Road
   San Jose, CA 95132
   (408) 923-1800; Fax (408) 251-4053
   Tony Kanastab: Measure L & U Bond Manager

   B. Project Architect: Flatley Design Planning Management
   (408) 466-3406
   Joe Flatley: Project Architect

   C. Construction Manager: Kitchell CEM
   99 S. Almaden Blvd., Suite 600
   San Jose, CA 95113
   (408) 280-7889
   Russell Rose: Project Manager – 408-201-4615
   Stephen Goltiao: Project Manager – 408-483-4267
   Jim Wilson: Project Director

   D. Inspector of Record: Santa Clara Valley Construction Inspections, Inc.
   433 Briggs Road
   Hollister, CA 95023
   (408) 316-2373

Clay Hanning

2. Authority and Responsibility of Team Members and Lines of Communications:

A. Owner: with the Owner.	Successful contractor for each project will sign a contract
B. Project Architect:	Drawings and Technical sections.
C. Construction Manager:	All contact by the bidders and contractors during the bidding and construction phase will be through the Construction Manager
D. Wage Rates:	These is a Prevailing Wage Projects.
E. PSA	Not required for these projects
F. Pre-Qualification	Not required for these projects.

3. Review of Bidder Information:

   A. Bid Opening: **Summerdale ES – Shade Structures – B – 06-2020-21**
      a. March 10, 2021 @ 2:00 PM

   B. Bid Opening: **Cherrywood & Laneview ES – Shade Structures – B – 07-2020-21**
      a. March 11, 2021 @ 2:00 PM

   C. Bid Location: 1376 Piedmont Road, Purchasing Department, San Jose, CA 95132

   C. Bid Documents: Available at BUSD – Purchasing website
      Folder: Current Bids & RFP's and Kitchell

   D. Bid Forms:
      i. Bid Form
      ii. Bid Guarantee: 10% Bid Bond
      iii. Subcontractors List: 1/2 of 1% must be listed
      iv. Non-Collusion Affidavit
      v. Sufficient Funds Declaration
      vi. Iran Contracting Act Certification
      vii. Site Visit Certification

4. Information Available:

   A. List of plan holders and interested parties is available from Kitchell CEM

5. Milestones and Liquidated Damages:

   A. Important Dates:

<u>Summerdale ES – Shade Structure</u>
– Start Date 6/16/2021
– Completion Date – 7/20/2021

Cherrywood ES & Laneview – Shade Structures
– Start Date 6/16/2021
– Completion Date – 7/20/2021

B. See Specification sections 001116 & 002113 for additional information

C. Liquidated Damages: $500.00 per day
See Agreement Document 00 52 26 Article III for additional information

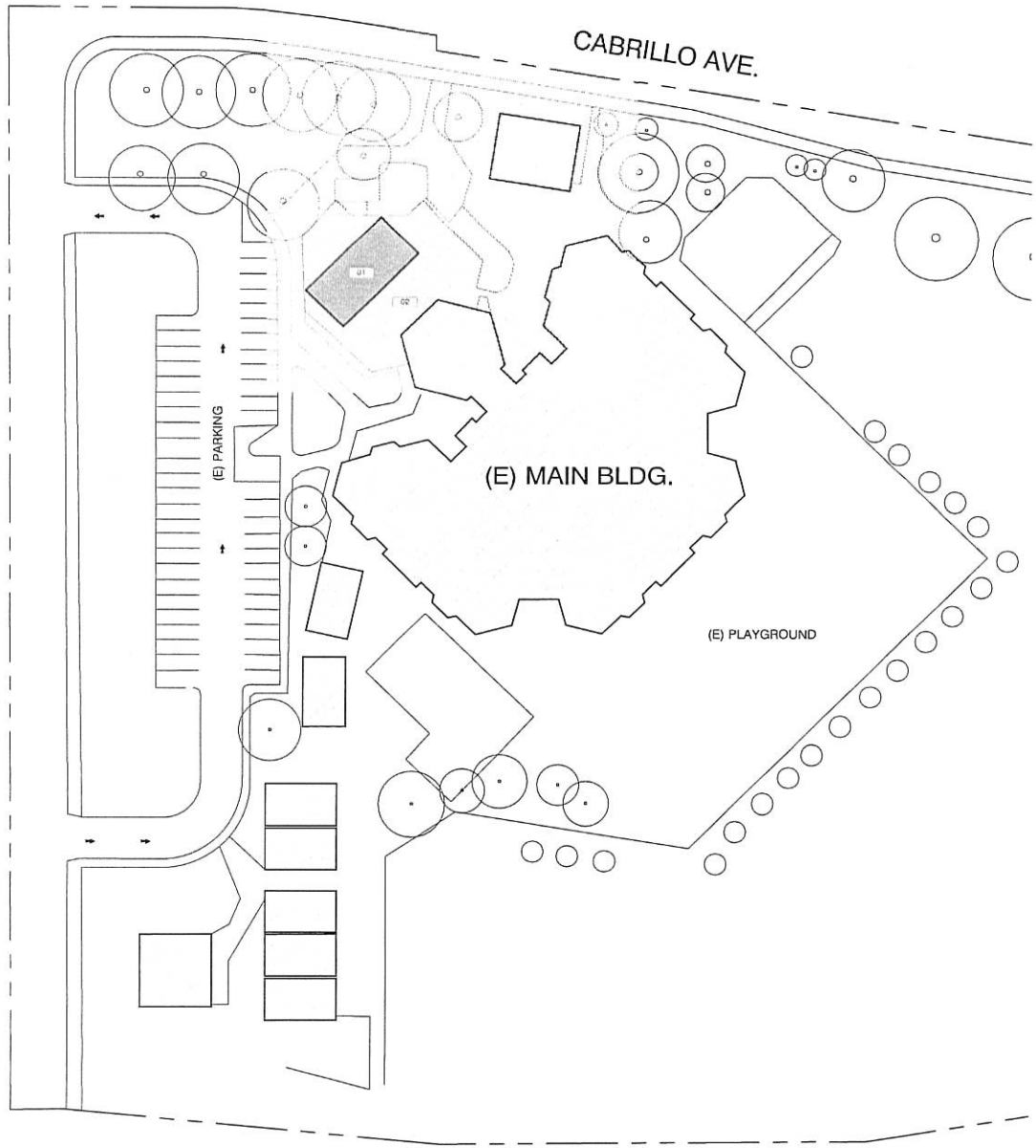
6. Review of General Conditions:

A.	Correspondence:	All correspondence will be through the Construction Manager.
B.	Instructions to Bidders:	see for additional information
C.	Project Bonds:	100% Payment and Performance Bonds are required
D.	Liability Insurance:	$1,000,000 for each occurrence: see Agreement Article XI for Insurance Policy Limits.
E.	Applications for payment:	Submit an application for payment with the contract number. (available electronically)

7. Addendum: All addenda must be acknowledged on each bid proposal.

8. Site Tour and Questions:

Attachments:
Site Plans (3)



1 SITE PLAN
SCALE: 1/32"=1'-0"

DSA 810

KEY NOTES

01 (N) SHADE STRUCTURE W/ (15) LUNCH TABLES
DSA PRE-CHECK #01-XXXXX

02 PROVIDE (N) ASPHALT PAVING FOR ENTIRE COURTYARD

GENERAL NOTES

PLAN LEGEND

	EXISTING BUILDING
	NEW SHADE STRUCTURE

ARCHITECT

FLATLEY
DESIGN
PLANNING
MANAGEMENT

STAMP

CONSULTANT

CHERRYWOOD ELEMENTARY SCHOOL
SHADE STRUCTURE
2550 GREENGATE DR.
SAN JOSE, CA 95132

REVISIONS

FILE No.: 43-34

IDENTIFICATION STAMP
OF THE STATE ARCHITECT
APPLICATION No.
01-XXXXXX
AC ____ FLS ____ SS ____
DATE:

SHEET DATA

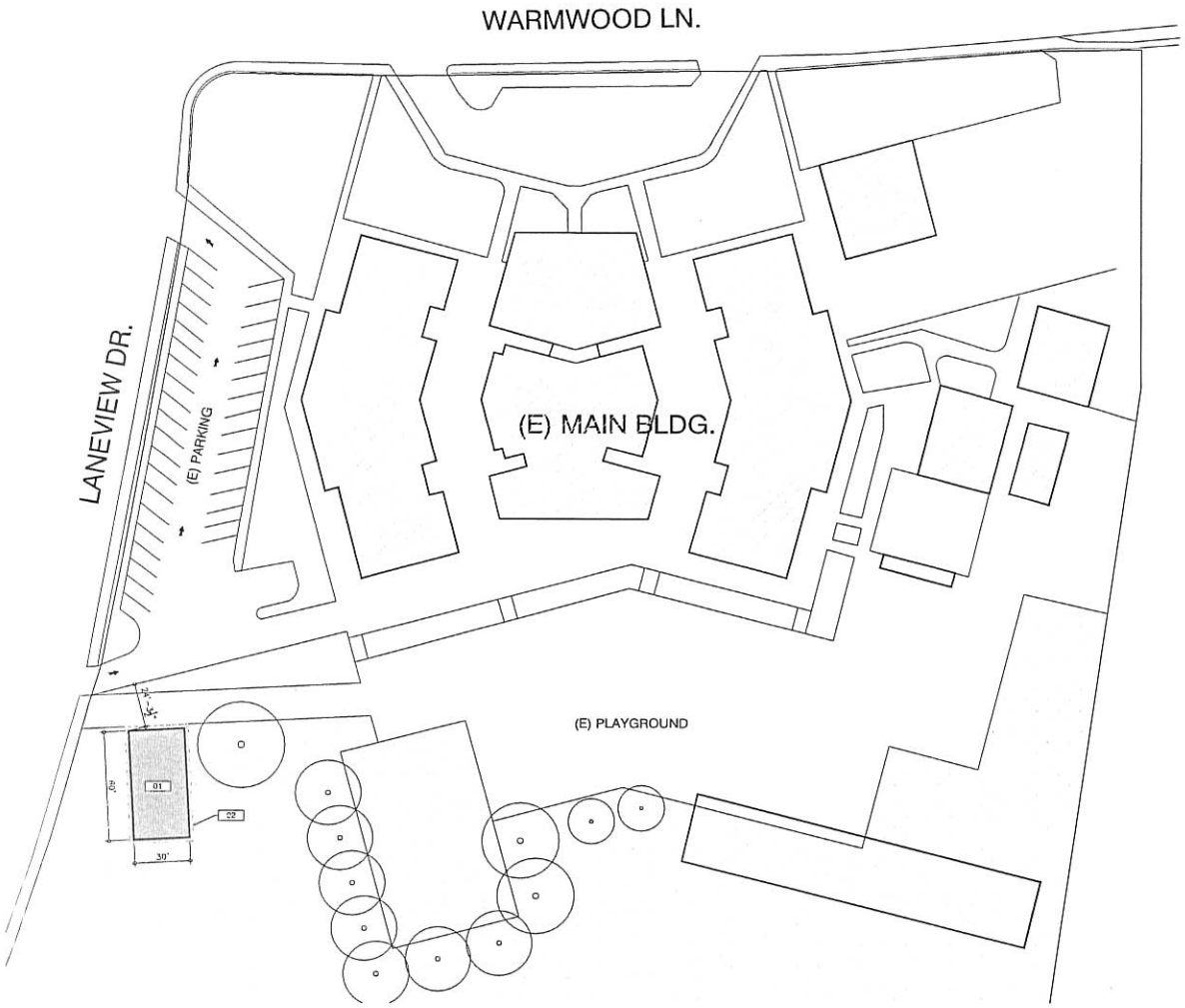
DATE: XX/XX/
JOB NO.:
PHASE:
ISSUED FOR: DSA REVI
SCALE: AS SHO

SHEET TITLE

SITE PLAN

SHEET NUMBER

A 0.2



1 SITE PLAN
SCALE: 1/32"=1'-0"

DSA 810

KEY NOTES

01 (N) SHADE STRUCTURE W/ (16) LUNCH TABLES
DSA PRE-CHECK #01-XXXXX

02 PROVIDE (N) ASPHALT PAVING FOR SHADE STRUCTURE AND ACCESS AREA

GENERAL NOTES

1. XXXX
2. XXXX
3. XXXX
4. XXXX

PLAN LEGEND

	EXISTING BUILDING
	NEW SHADE STRUCTURE

ARCHITECT

FLATLEY DESIGN PLANNING MANAGEMENT

STAMP

CONSULTANT

LANEVIEW ELEMENTARY SCHOOL
SHADE STRUCTURE
2095 WARMWOOD LANE
SAN JOSE, CA 95132

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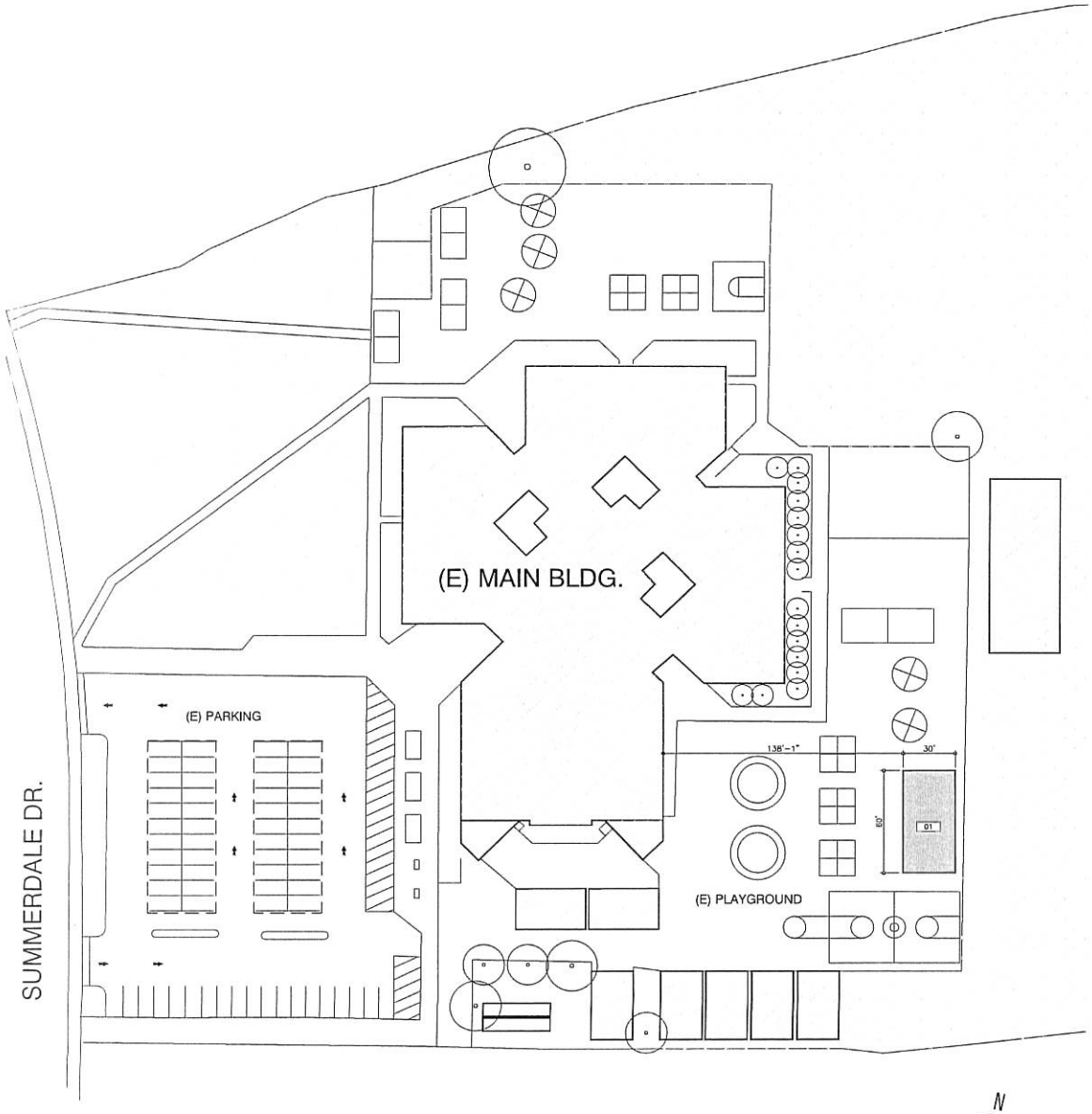

1 SITE PLAN
SCALE 1/32"=1'-0"

DSA 810

KEY NOTES

01 (N) SHADE STRUCTURE W/ (18) LUNCH TABLES
DSA TYE-CHECK #01-XXXXX

GENERAL NOTES

1. XXXX
2. XXXX
3. XXXX
4. XXXX

PLAN LEGEND

	EXISTING BUILDING
	NEW SHADE STRUCTURE

ARCHITECT

FLATLEY DESIGN PLANNING MANAGEMENT

STAMP

CONSULTANT

SUMMERDALE ELEMENTARY SCHOOL
SHADE STRUCTURE
1100 SUMMERDALE DR.
SAN JOSE, CA 95132

REVISIONS

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APPLICATION No.
01-XXXXXX
AC ____ FLS ____ SS ____
DATE:

SHEET DATA

DATE: XX/XX/
JOB NO.:
PHASE:
ISSUED FOR: DSA REVI
SCALE: AS SHO

SHEET TITLE

SITE PLAN

SHEET NUMBER

A 0.2