

DATE: 03/24/2022

FROM: Carlos Chavez

PROJECTS: **Fire Alarm Replacement at Morrill Middle Schools**
Bid Number #B-07-2021-22

MEETING: **PRE-BID CONFERENCE – MORRILL MIDDLE SCHOOL**

DATE: Wednesday, March 24, 2022

TIME: 03:00PM

PLACE: Morrill Middle School
1970 Morrill Ave., San Jose, CA 95132

1. Introduction of team members

- A. Owner: Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132
(408) 923-1800; Fax (408) 251-4053
Tony Kanastab: Measure U Bond Manager
- B. Project Architect: Sugimura Finney Architects
(408) 829-3470
Michael Bowers: Project Architect
- C. Construction Manager: Strawn Construction, Inc.
1140 Pedro St., Suite 1
San Jose, CA 95126-3743
(408) 373-4894
Carlos Chavez
- D. Inspector of Record: TBD

2. Authority and Responsibility of Team Members and Lines of Communications:

- A. Owner: Successful contractor for each project will sign a contract with the Owner.
- B. Project Architect: Drawings and Technical sections.
- C. Construction Manager: All contact by the bidders and contractors during the bidding and construction phase will be through the Construction Manager
- D. Wage Rates: These is a Prevailing Wage Project.
- E. PSA Not required for these projects
- F. Pre-Qualification Prequalification for prime contractors and MEP subcontractors is not required.

3. Review of Bidder Information:

- A. Bid Opening: **Fire Alarm Replacement at Morrill Middle School**
B-07-2021-22
April 05, 2022 @ 2:00 PM
- B. Bid Location: 1376 Piedmont Road, Purchasing Department, San Jose, CA 95132
- D. Bid Documents: Available at BUSD – Purchasing website
Folder: Current Bids & RFP's
- E. Bid Forms:
 - i. Bid Form
 - ii. Bid Guarantee: 10% Bid Bond
 - iii. Subcontractors List: 1/2 of 1% must be listed
 - iv. Non-Collusion Affidavit
 - v. Sufficient Funds Declaration

4. Information Available:

- A. List of plan holders and interested parties is available from Berryessa Union School District.

5. Milestones and Liquidated Damages:

- A. Important Dates:

Morrill Middle School – Fire Alarm Replacement
– Start Date - 6/13/2022
– Completion Date – 7/28/2023

- B. See Specification sections 001116 & 002113 for additional information
- C. Liquidated Damages: \$500.00 per day
See Agreement Document 00 52 26 Article III for additional information

6. Review of General Conditions:

- A. Correspondence: All correspondence will be through the Construction Manager.
- B. Instructions to Bidders: see for additional information
- C. Project Bonds: 100% Payment and Performance Bonds are required
- D. Liability Insurance: \$1,000,000 for each occurrence: see Agreement Article XI for Insurance Policy Limits.
- E. Applications for payment: Submit an application for payment with the contract number. (available electronically)

7. Addendum: All addenda must be acknowledged on each bid proposal.

8. Site Tour and Questions:

Attachments:

None