



Measure K Committee Meeting Minutes

January 16, 2019

District Office Board Room 1

1. The meeting was called to order at 5:05 p.m.

Attendees: Donna Glanville, Anh Le, Margot Sandoval, Sally Owyang, Han T. Nguyen

2. The committee reviewed and discussed the Committee Member section of the Measure K Oversight Committee Guidelines to clarify which open positions are in need to be filled.
3. Election of Officers is as follows:
 - President - Anh Le, nominated by Donna Glanville, 2nd by Sally Owyang
 - Vice President – Sally Owyang, nominated by Margot Sandoval, 2nd by Anh Le
4. The June 6, 2018 minutes were reviewed and adopted as read. Motioned by Ms. Donna Glanville, 2nd by Ms. Sally Owyang.
5. The committee reviewed the current and vacant positions. Anh Le, and Donna Glanville, have served for over three terms, with their third term ending June 2018, (3 terms of 3 years for each term). They both have agreed to stay and continue until their positions are filled.

Donna Glanville, and Sally Owyang both served as a community member for the 2017-18 fiscal year. After reviewing the Committee Guidelines, both will serve as classified employees moving forward.

There are currently seven open positions, but the committee has agreed to advertise for most positions in the hopes that those who have been serving for over nine years, may be able to retire from their position. The process may take a few months to fill, therefore, new committee members may be able to attend the last meeting of the year, which is in June 2019.

6. The committee reviewed the 2018-19 Parcel Assessments and Margot Sandoval explained that the amount listed is not the amount the District receives. The Assessor's office deducts 1% from the amount listed for their fee.

BOARD OF TRUSTEES

Thelma Boac

Richard Claspill

David Cohen

Hugo Jimenez

Khoa Nguyen

7. Han Nguyen presented the 2018-19 Adopted Budget, 2017-18 Unaudited Actuals with the committee. It was noted that the title for ADM Fees would be corrected to read Measure K, instead of Measure W.
8. Han Nguyen updated the 1st Interim to the committee. She explained to the committee the balances from year to year, and how the expenses are set-up for each category. The committee requested a breakdown for the Technology expenses. Han Nguyen recommended the Director of Technology present the information requested at the next meeting.
9. The committee reviewed the meeting dates and agreed to change the next two Wednesday meetings to Tuesdays. The meeting time was also discussed. Being that most staff are released by 3:00 p.m., the committee agreed to change the meeting times to 3:30 p.m. in hopes the vacant positions will fill. It was recommended to hold the next meeting on March 12, 2019 at 3:30 p.m. and the last meeting of the 2018-19 to June 4, 2019 at 3:30 p.m. Motioned by Donna Glanville, 2nd by Sally Owyang.
10. The meeting was adjourned at 5:49 p.m.