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Pathway to the Future

MEASURE K COMMITTEE

A G E N D A

DATE: Tuesday, March 12, 2019
TIME: 3:30 p.m.
LOCATION: District Office Board Room 1 (small board room)
1376 Piedmont Road
San Jose, CA 95132

The following items will be discussed/acted upon:

- | | | |
|---|----------------------------|---------------|
| 1. Welcome and Introduction | Information/
Discussion | Anh Le |
| 2. Review/Approve January 16, 2019 Minutes | Review/Action | Anh Le |
| 3. Technology Expenses | Review/Discussion | Dave Johnston |
| 4. Vacancies <ul style="list-style-type: none">• Certificated (CTAB), 2 positions• Classified (Teamsters)• Parent (Morrill, Piedmont, and Sierramont Family), 1 Position Ea. Family• Community Members (3 positions) | Discussion | Anh Le |
| 5. 2019-20 Proposed Budget Timeline | Review | Han Nguyen |
| 6. Future meeting dates <ul style="list-style-type: none">• June 5, 2019• Report to the Board - June 18, 2019 | Discussion | Anh Le |
| 7. Adjournment | Action | Anh Le |

BOARD OF TRUSTEES

David Cohen

Richard Claspill

Thelma Boac

Hugo Jiménez

Khoa Nguyen



Measure K Committee Meeting Minutes

UNADOPTED

January 16, 2019

District Office Board Room 1

1. The meeting was called to order at 5:05 p.m.

Attendees: Donna Glanville, Anh Le, Margot Sandoval, Sally Owyang, Han T. Nguyen

2. The committee reviewed and discussed the Committee Member section of the Measure K Oversight Committee Guidelines to clarify which open positions are in need to be filled.
3. Election of Officers is as follows:
 - President - Anh Le, nominated by Donna Glanville, 2nd by Sally Owyang
 - Vice President – Sally Owyang, nominated by Margot Sandoval, 2nd by Anh Le
4. The June 6, 2018 minutes were reviewed and adopted as read. Motioned by Ms. Donna Glanville, 2nd by Ms. Sally Owyang.
5. The committee reviewed the current and vacant positions. Anh Le, and Donna Glanville, have served for over three terms, with their third term ending June 2018, (3 terms of 3 years for each term). They both have agreed to stay and continue until their positions are filled.

Donna Glanville, and Sally Owyang both served as a community member for the 2017-18 fiscal year. After reviewing the Committee Guidelines, both will serve as classified employees moving forward.

There are currently seven open positions, but the committee has agreed to advertise for most positions in the hopes that those who have been serving for over nine years, may be able to retire from their position. The process may take a few months to fill, therefore, new committee members may be able to attend the last meeting of the year, which is in June 2019.

6. The committee reviewed the 2018-19 Parcel Assessments and Margot Sandoval explained that the amount listed is not the amount the District receives. The Assessor's office deducts 1% from the amount listed for their fee.

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7. Han Nguyen presented the 2018-19 Adopted Budget, 2017-18 Unaudited Actuals with the committee. It was noted that the title for ADM Fees would be corrected to read Measure K, instead of Measure W.
8. Han Nguyen updated the 1st Interim to the committee. She explained to the committee the balances from year to year, and how the expenses are set-up for each category. The committee requested a breakdown for the Technology expenses. Han Nguyen recommended the Director of Technology present the information requested at the next meeting.
9. The committee reviewed the meeting dates and agreed to change the next two Wednesday meetings to Tuesdays. The meeting time was also discussed. Being that most staff are released by 3:00 p.m., the committee agreed to change the meeting times to 3:30 p.m. in hopes the vacant positions will fill. It was recommended to hold the next meeting on March 12, 2019 at 3:30 p.m. and the last meeting of the 2018-19 to June 4, 2019 at 3:30 p.m. Motioned by Donna Glanville, 2nd by Sally Owyang.
10. The meeting was adjourned at 5:49 p.m.

MEASURE K COMMITTEE MEMBERS

March 12, 2019

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Han T. Nguyen	District Representative			
Anh (Lam) Le	Parent/SMT Family	8/11/15	6/30/19	10
Christy Boyd	Management	4/12/16	06/30/19	3
Donna Glanville	Classified/CSEA	8/11/15	6/30/19	10
Sally Owyang	Classified/CSEA	1/16/18	6/30/21	2
Margot Sandoval	Management	8/9/16	6/30/19	6
<i>Vacant</i>	Community			
<i>Vacant</i>	Community			
<i>Vacant</i>	Parent/MM Family			
<i>Vacant</i>	Classified/Teamsters			
<i>Vacant</i>	Certificated/CTAB			
<i>Vacant</i>	Certificated/CTAB			
<i>Vacant</i>	Management			
<i>Vacant</i>	Parent/PMT Family			
<i>Vacant</i>	Community			

Berryessa Union School District
2019 - 2020 LCAP and Budget Adoption Timeline

LCAP Survey Window Opens	Stakeholder meeting	LCAP Steering Committee Meetings	Present Draft LCAP to BDAC and DELAC	Draft LCAP sent to COE for Review	Budget & LCAP Board Study Session	Public Hearing Posting LCAP & Budget Plan	Public Hearing LCAP & Budget Plan	Adoption LCAP & Budget Plan	Submit to COE LCAP & Budget Plan	<i>COE Approves, conditionally approves, or disapproves</i>	<i>Responds to COE Request</i>	<i>Consider COE Recommendations in a public hearing</i>	<i>Final County Approval</i>
			BDAC - 5/16/2019			3 Days Before June 4th Meeting	June Board Meeting	June Board Meeting	5 days later or July 1 per Ed. Code 42127(a)(2)(A); whichever comes first	Sept. 15 per Ed. Code 42127(d)	15 days	Oct. 8 per Ed. Code 42127(d)(3)	Nov. 8 per Ed. Code 42127(f)(1)(A)
2/25/2019	3/6/2019	3/27, 4/17, 5/1 and 5/16/2019	DELAC - 5/9/2019	Ongoing	6/4/2019	6/1/2019	6/4/2019	6/18/2019	6/24/2019	9/15/2019	9/30/2019	10/2/2019	11/7/2019

Other Related 2019-2020 Budget Timeline:

Allocation to School Site	2/22/2019
Special Education Staffing Meeting	1/30/2019
Staffing Final to Business Services from HR	3/8/2019
School Budget due to Business Services	3/28/2019
Budget Narrative from Site and Department due to Business	3/28/2019
All Document for Budget Binder due	5/10/2019
Printing and Completion of Budget Binder	5/13/19 - 5/17/19
Budget Binder due	5/24/2019
Budget Presentation Preparation	5/13/2019
Budget Presentation	6/4/2019