

Roxane Fuentes, Ed.D.  
Superintendent

1376 Piedmont Road  
San Jose, CA 95132-2427



Phone: (408) 923-1800  
Fax: (408) 923-0623

*Pathway to the Future*

## MEASURE K COMMITTEE

# A G E N D A

**DATE:** Wednesday, December 5, 2018  
**TIME:** 4:30 p.m.  
**LOCATION:** District Office Board Room (Main Board Room)  
1376 Piedmont Road  
San Jose, CA 95132

The following items will be discussed/acted upon:

- |  |                            |                 |
|--|----------------------------|-----------------|
| 1. Welcome and Introduction  | Information/<br>Discussion | Anh Le          |
| 2. Measure K Oversight Committee Guidelines  | Discussion/<br>Action      | Anh Le          |
| 3. Election of Officers  | Action                     | Anh Le          |
| 4. Review/Approve June 6, 2018 Minutes   | Review/Action              | Anh Le          |
| 5. Vacancies <ul style="list-style-type: none"><li>• Certificated (CTAB) (2 positions)</li><li>• Classified (CSEA)</li><li>• Parent (Morrill Family)</li><li>• Community Members</li></ul> | Discussion                 | Anh Le          |
| 6. 2018-19 Parcel Assessments  | Review                     | Margot Sandoval |
| 7. 2018-19 Adopted Budget and<br>2017-18 Unaudited Actuals   | Discussion/<br>Action      | Han Nguyen      |
| 8. Future meeting dates <ul style="list-style-type: none"><li>• March 6, 2019</li><li>• June 5, 2019</li><li>• Report to the Board - June 18, 2019</li></ul>                               | Discussion                 | Anh Le          |
| 9. Adjournment   | Action                     | Anh Le          |

### BOARD OF TRUSTEES

David Cohen

Richard Claspill

Thelma Boac

Hugo Jiménez

Khoa Nguyen



Pathway to the Future

# Berryessa Union School District

Roxane Fuentes, Ed.D., Superintendent

## Measure K Oversight Committee Guidelines

The Measure K Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure K is in effect. The Board of Trustees establishes this committee with the following role and operational

### Role of the Committee

The role of the Measure K Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure K and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure K has on the students of the district. This will be accomplished by:

### Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure K funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

### Impact on Students

- Working with the district, the Committee will review the impact of Measure K funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure K.

### Committee Membership

Membership on the Measure K Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

### Selection

The Board of Trustees will be responsible for the selection of the members of Measure K Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

### **Meetings**

The meetings of the Measure K Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

*Revised: December 16, 2014*

*Revised: May 12, 2015*



## Measure K Committee Meeting Minutes

UNADOPTED

June 6, 2018

District Office Board Room 1

1. The meeting was called to order at 4:35 p.m.

Attendees: Christy Boyd, Donna Glanville, Anh Le, Margot Sandoval, Sally Owyang, Phuong Le, Han T. Nguyen

2. The March 7, 2018 minutes were reviewed and adopted as corrected. Motioned by Ms. Donna Glanville, 2<sup>nd</sup> by Ms. Sally Owyang.
3. Anh Le, and Donna Glanville agreed to continue as members of the Measure K Committee until their positions are replaced. Jan Anderson is retiring and will no longer be a member of the committee representing CTAB. Peter Reyes, and Karen Mattos were not present.
4. The Annual Measure K Report to be presented to the Board at the June 19, 2018 Board meeting was reviewed by the Committee.
5. Future meetings previously recommended at the March 7, 2018 meeting for the 2018-19 fiscal year were approved. The start meeting time will be kept at 4:30 p.m.
6. The 2018-19 Proposed Budget/2017-18 Estimated Actuals were presented by Han T. Nguyen.
7. The Committee requested that the report from the Grand Jury on their investigation on how school districts communicate with seniors be shared at the next meeting.
8. The meeting was adjourned at 5:18 p.m.

### BOARD OF TRUSTEES

Thelma Boac

Richard Claspill

David Cohen

Hugo Jimenez

Khoa Nguyen

# MEASURE K COMMITTEE MEMBERS

October 9, 2018

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
<b>Phuong Le</b>	<b>District Representative</b>			
<b>Anh (Lam) Le</b>	<b>Parent/SMT Family</b>	<b>8/11/15</b>	<b>6/30/18</b>	<b>9</b>
<i>Vacant</i>	Parent/MMI Family			
<b>Christy Boyd</b>	<b>Parent/PMT Family</b>	<b>4/12/16</b>	<b>06/30/19</b>	<b>2</b>
<b>Donna Glanville</b>	<b>Community</b>	<b>8/11/15</b>	<b>6/30/18</b>	<b>9</b>
<b>Sally Owyang</b>	<b>Community</b>	<b>1/16/18</b>	<b>6/30/21</b>	<b>1</b>
<i>Vacant</i>	Community			
<i>Vacant</i>	Classified/CSEA			
<b>Pete Reyes</b>	<b>Classified/Teamsters</b>	<b>8/11/15</b>	<b>6/30/18</b>	<b>9</b>
<i>Vacant</i>	Certificated/CTAB			
<i>Vacant</i>	Certificated/CTAB			
<b>Karen Mattos</b>	<b>Management</b>	<b>8/11/15</b>	<b>6/30/18</b>	<b>6</b>
<b>Margot Sandoval</b>	<b>Management</b>	<b>8/9/16</b>	<b>6/30/19</b>	<b>5</b>

## Parcel Assessments

2009-2019

October 9, 2018

Fiscal Year	Measure	Total Waivers Submitted	Total Parcels Collected	Total Revenue
2009/10	W	569	21648	\$ 1,710,192.00
2010/11	W	573	21640	\$1,709,560.00
2011/12	W	595	21615	\$1,707,585.00
2012/13	W	576	21693	\$1,713,747.00
2013/14	W	603	21805	\$1,722,595.00
2014/15	K	589	22140	\$1,749,060.00
2015/16	K	603	22,351	\$1,765,729.00
2016/17	K	571	22,426	\$1,771,654.00
2017/18	K	594	22,430	\$1,771,970.00
2018-19	K	661	22,492	\$1,776,868.00

# Berryessa Union School District

## Parcel Taxes Summary

FY 2017-18 Unaudited Actuals		FY 2018-19 Adopted Budget	
Beginning Balance Revenue	\$ 1,723,616	Beginning Balance Revenue	\$ 1,775,040
Total Available Fund	\$ 1,723,616	Total Available Fund	\$ 1,775,040
Expense	FTE	Program Description	FTE
821	4.00	Math Program	4.000
822	4.00	Science Program	4.000
823	8.375	Library Services	8.060
824	1.00	Counselors	1.000
820	1,550	Measure W ADM Fee	151,880
825	181,965	Technology	-
Total Expense	\$ 1,723,616	Total Expense	\$ 1,775,040
Balance	\$ -	Balance	\$ -