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Pathway to the Future

MEASURE K COMMITTEE

AGENDA

DATE: Wednesday, December 6, 2017
TIME: 5:00 p.m.
LOCATION: District Office Board Room 1 (small board room)
1376 Piedmont Road
San Jose, CA 95132

The following items will be discussed/acted upon:

- | | | |
|--|----------------------------|-----------------|
| 1. Welcome and Introduction | Information/
Discussion | Anh Le |
| 2. Measure K Oversight Committee Guidelines | Discussion/
Action | Anh Le |
| 3. Election of Officers | Action | Anh Le |
| 4. Review/Approve June 7, 2017 Minutes | Review/Action | Anh Le |
| 5. Vacancies <ul style="list-style-type: none">• Certificated (CTAB)• Classified (CSEA)• Parent (Morrill Family)• Community Members (2 positions) | Discussion | Anh Le |
| 6. 2017-18 Parcel Assessments | Review | Margot Sandoval |
| 7. 2017-18 Adopted Budget and
2016-17 Unaudited Actuals | Discussion/
Action | Han Nguyen |
| 8. Future meeting dates <ul style="list-style-type: none">• December 6, 2017• March 7, 2018• June 6, 2018• Report to the Board – June 19, 2018 | Discussion | Anh Le |
| 9. Adjournment | Action | Anh Le |

BOARD OF TRUSTEES

David Cohen

Richard Claspill

Thelma Boac

Hugo Jiménez

Khoa Nguyen



Pathway to the Future

Berryessa Union School District

Roxane Fuentes, Ed.D., Superintendent

Measure K Oversight Committee Guidelines

The Measure K Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure K is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure K Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure K and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure K has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure K funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure K funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure K.

Committee Membership

Membership on the Measure K Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

Selection

The Board of Trustees will be responsible for the selection of the members of Measure K Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure K Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Revised: December 16, 2014

Revised: May 12, 2015



Measure K Committee Meeting Minutes

Unadopted

June 7, 2017

District Office Board Room 1

1. The meeting was called to order at 5:05 p.m. by Ms. Anh Le, Committee President.

Attendees: Jan Anderson, Christy Boyd, Donna Glanville, Anh Le, Karen Mattos,
Han Nguyen, Margot Sandoval

2. The March 1, 2017 minutes were reviewed and adopted as is. Motioned by Ms. Donna Glanvill, 2nd by Ms. Karen Mattos.
3. There has not been any new applicants for any of the Measure K Committee vacant positions.
4. A draft copy of the Measure K Annual Report to the Board was reviewed by the committee. Recommendations were made related to updates on information to be presented to the board.
5. It was recommended that the Measure K Committee meetings coincide with the Measure L CBOC meetings for the 2017-18 fiscal year. Motioned by Ms. Jan Anderson, 2nd by Ms. Margot Sandoval.
 - September 6, 2017 is the first scheduled Measure L meeting
6. The 2017-18 Proposed Budget and the 2016-17 Estimated Actuals were presented by Ms. Han Nguyen and reviewed by the committee.
7. The meeting was adjourned at 5:28 p.m.

BOARD OF TRUSTEES

Thelma Boac

Richard Claspill

David Cohen

Hugo Jimenez

Khoa Nguyen

MEASURE K COMMITTEE MEMBERS

December 6, 2017

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Phuong Le	District Representative			
Anh (Lam) Le	Parent/SMT Family	8/11/15	6/30/18	7
<i>Vacant</i>	Parent/MM Family			
Christy Boyd	Parent/PMT Family	4/12/16	06/30/19	New
Donna Glanville	Community	8/11/15	6/30/18	7
<i>Vacant</i>	Community			
<i>Vacant</i>	Community			
<i>Vacant</i>	Classified/CSEA			
Pete Reyes	Classified/Teamsters	8/11/15	6/30/18	7
Jan Anderson	Certificated/CTAB	8/11/15	6/30/18	7
<i>Vacant</i>	Certificated/CTAB			
Karen Mattos	Management	8/11/15	6/30/18	4
Margot Sandoval	Management	8/9/16	6/30/19	3

Parcel Assessments

2009-2018

December 06, 2017

Fiscal Year	Measure	Total Waivers Submitted	Total Parcels Collected	Total Revenue
2009/10	W	569	21648	\$ 1,710,192.00
2010/11	W	573	21640	\$1,709,560.00
2011/12	W	595	21615	\$1,707,585.00
2012/13	W	576	21693	\$1,713,747.00
2013/14	W	603	21805	\$1,722,595.00
2014/15	K	589	22140	\$1,749,060.00
2015/16	K	603	22,351	\$1,765,729.00
2016/17	K	571	22,426	\$1,771,654.00
2017/18	K	594	22,430	\$1,771,970.00

Berryessa Union School District

Measure K FY 2017/18 Adopted Budget

Proposed Budget Allocations			
Beginning Balance			\$ -
Revenue			\$ 1,764,429
	Total Available Fund		\$ 1,764,429
Expense	Program Description	FTE	
821	Math Program	4	457,551
822	Science Program	4	413,659
823	Library Services	8.38	595,539
824	Counselors	1	133,528
820	Measure W ADM Fee		1,450
825	Technology		149,740
	Total Expense		\$ 1,751,467
Balance			\$ 12,962

Berryessa Union School District

Measure K FY 2016/17 1st Unaudited Actuals

Proposed Budget Allocations			
Beginning Balance			\$ -
Revenue			\$ 1,753,068
	Total Available Fund		\$ 1,753,068
Expense	Program Description	FTE	
821	Math Program	4	556,270
822	Science Program	4	380,224
823	Library Services	8.38	558,016
824	Counselors	1	119,576
820	Measure W ADM Fee		1,372
825	Technology		137,610
	Total Expense		\$ 1,753,068
Balance			\$ -

Berryessa Union School District

Measure K FY 2017/18 1st Interim Budget

Proposed Budget Allocations			
Beginning Balance			\$ -
Revenue			\$ 1,764,429
	Total Available Fund		\$ 1,764,429
Expense	Program Description	FTE	
821	Math Program	4	457,014
822	Science Program	4	365,155
823	Library Services	8.38	579,280
824	Counselors	1	133,385
820	Measure W ADM Fee		1,450
825	Technology		228,145
	Total Expense		\$ 1,764,429
Balance			\$ -