

Berryessa Union School District (BUSD)
Citizens Bond Oversight Committee (CBOC)
For Construction Bond Measures L and U
Annual Report to the Board of Trustees, March 8, 2022

SUMMARY

2021 was a challenging year for our students, teachers, staff, and our bond program due to the pandemic and its peripheral effects. Our teachers, students, and staff had to transition from a virtual teaching and learning environment to one of in-person teaching and learning. Our bond projects were impacted by supply chain issues affecting the availability of needed materials, which then required some significant rescheduling. However, our bond program continued to be effectively managed, with the completed 2021 projects coming in at \$1.3M or 21% under budget (see attachments).

SIGNIFICANT EVENTS

After much discussion, in November 2021, the Board approved the purchase of property at 981 Ridder Park Drive for the new District Office. The cost was \$10.8M (\$8.0M property cost and \$2.8M for building improvements). Funding sources include up to \$4.5M from Bond Measure U (previously budgeted) and the balance from the previous sale of BUSD owned property. Move-in is expected to be this fall. 25% of the current District Office space will continue to house district personnel and equipment with the balance of the space leased to tenants.

Transportation and material availability issues within the supply chain impacted our bond projects. The unavailability of control panels, sensors, and horns caused the fire alarm replacement projects at the Piedmont and Morrell schools to be rescheduled to 2023 from 2022. The current unavailability of switches for the security PA systems tied to local area networks at all schools has pushed those projects to 2023. Also, the insulation supply delay (now a six-month lead time) has caused the Northwood roofing project to be delayed until 2023. Our bond director has been mitigating future supply problems by implementing earlier project bidding, pulling in future projects, and breaking up large projects into smaller ones to better manage both material costs and schedule.

Tom Williams’ presentations indicated that our student enrollment has continued to decline and change its distribution within our schools. If this trend continues, the future impact on the BUSD, our community, and our bond program would be significant.

THE OVERSIGHT COMMITTEE

The committee now has seven members. We thank the Superintendent, Assistant Superintendent for Business Services, and the Board of Trustees for recruiting and filling our staffing needs. We began in-person meetings at our school sites in December and expect to continue to do so. Committee member inputs lauded the Bond Director and the Assistant Superintendent for Business Services for their openness and transparency regarding the use of funds, problems, and changes, during our meetings.

ANNUAL EXTERNAL AUDIT

The audit was conducted by Nigro and Nigro. The scope of the audit included finance, bidding procedures, and invoice/payment integrity. 51% of the year’s invoices were audited, and project sites were visited to ensure that the district received what it paid for. There were no non-conformances or irregularities found.

CONCLUSION

BUSD’s bond management has been excellent for the past six years. The CBOC feels confident that the district will continue to effectively manage its bond program and make the appropriate decisions for the benefit of its students, teachers, staff, and the community.

Marty Michaels

Amy Chen

Frank Cancilla

Susan Fowle

Paul Guth

Adrienne O’Leary

Sandy Nguyen



BOND MEASURE L & U
SUMMARY - BUDGET VS ACTUAL

	BUDGET		ACTUAL		DIFFERENCE
MEASURE L 2020-2021 PROJECTS	\$	2,987,814	\$	2,571,316	\$ (416,498)
MEASURE U 2020-2021 PROJECTS	\$	3,081,948	\$	2,221,565	\$ (860,383)
TOTAL	\$	6,069,762	\$	4,792,881	\$ (1,276,881)

MEASURE L 2020-2021 PROJECTS

PROJECT	SCHOOL	BUDGET	ACTUAL	DIFFERENCE	NOTES
Shade Structures	Piedmont	\$ 769,766	\$ 645,755	\$ (124,011)	
Shade Structure Shade Structure - Painting Perimeter Fencing - Ornamental Paving Project Marquee					
Shade Structure/Covered Walkways	Toyon	\$ 280,450	\$ 208,858	\$ (71,592)	
Shade Structure Shade Structure - Painting					
Shade Structures	Noble	\$ 220,300	\$ 202,997	\$ (17,303)	
Shade Structure Shade Structure - Painting Site work & Paving					
Shade Structures	Ruskin	\$ 219,500	\$ 223,096	\$ 3,596	
Shade Structure Shade Structure - Painting					
Shade Structures	Summerdale	\$ 138,542	\$ 98,793	\$ (39,749)	
Shade Structure Shade Structure - Painting Site work & Paving					
Shade Structures	Vinci Park	\$ 164,626	\$ 188,666	\$ 24,040	
Shade Structure Shade Structure - Painting Site work & Paving					
Shade Structures	Morrill	\$ 336,266	\$ 312,498	\$ (23,768)	
Shade Structure Shade Structure - Painting					
Shade Structure - Design Only	BT, CW, and LN	\$ 135,000	\$ 126,609	\$ (8,391)	
Outdoor Eating Area	Majestic Way	\$ 85,000	\$ 78,606	\$ (6,394)	
Perimeter Fencing - Ornamental	Sierramont	\$ 297,600	\$ 165,190	\$ (132,410)	
Security Fencing	Laneview	\$ 38,933	\$ 24,248	\$ (14,685)	
Exterior Lunch Tables	BT, LV, MW, NB, NW, RK, SD, VP, PD, and MM	\$ 178,831	\$ 175,000	\$ (3,831)	
Summer Paving 2021 - Design Only	BT, NW, and TY	\$ 123,000	\$ 121,000	\$ (2,000)	
	TOTAL	\$ 2,987,814	\$ 2,571,316	\$ (416,498)	

MEASURE U 2020-2021 PROJECTS

PROJECT	SCHOOL	BUDGET	ACTUAL	DIFFERENCE	NOTES
Portable Ramps Replacement	Brooktree	\$ 72,311	\$ 54,094	\$ (18,217)	
Outdoor Eating Area	Brooktree	\$ 83,733	\$ -	\$ (83,733)	Added to the Brooktree paving project as a change order
Summer 2021 Paving Project	Brooktree	\$ 497,425	\$ 421,646	\$ (75,779)	
Paving Outdoor Eating Area					
Summer 2021 Paving Project	Northwood	\$ 633,580	\$ 411,893	\$ (221,687)	
Summer 2021 Paving Project	Toyon	\$ 366,213	\$ 232,091	\$ (134,122)	
Shade Structure Project	Cherrywood	\$ 604,455	\$ 441,168	\$ (163,287)	
Shade Structure Shade Structure - Painting Site work & Paving Ornamental Fencing Kindergarten Playground Structure					Included ornament fencing and kindergarten playground structure to the project
Shade Structure Project	Laneview	\$ 432,327	\$ 362,730	\$ (69,597)	
Shade Structure Shade Structure - Painting Site work & Paving					
Library Shelving	Morrill	\$ 47,247	\$ 30,920	\$ (16,327)	
Library Shelving	Sierramont	\$ 47,247	\$ 46,521	\$ (726)	
Irrigation Backflows		\$ 224,264	\$ 155,454	\$ (68,810)	
Phase 1 Phase 2					
Concrete Sidewalk Replacement		\$73,146	\$ 65,048	\$ (8,098)	
Concrete Sidewalk Replacement Concrete Sidewalk Grinding	Laneview BT, MW, NB, NW, RK, SD, VP, and MM				
	Total	\$ 3,081,948	\$ 2,221,565	\$ (860,383)	