

**Berryessa Union School District  
1376 Piedmont Road  
San Jose, CA 95132**

Measure L Citizens' Oversight Committee Meeting  
August 5, 2015  
6:30pm – 8:00pm

**REGULAR MEETING MINUTES**

Members Present: Kevin Costello, Chair  
Martin Michaels, Vice Chair  
Adrienne O'Leary  
Frank Cancilla  
Susan Fowle  
Amy Chen

Members Absent: None

District Staff Present: Will Ector, Superintendent  
Phuong Le, Deputy Superintendent  
Ricardo Reye, Director of Bond Facilities and Modernization  
Jan Yi, Bond Accountant

Public Present: None

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1. Call to Order and Introductions

**Minutes**

Mr. Costello called the meeting to order at 6:33pm. Committee members briefly stated their names as introduction.

a. Roll Call

**Minutes**

Kevin Costello, Chair  
Martin Michaels, Vice Chair  
Adrienne O'Leary  
Frank Cancilla  
Susan Fowle,  
Amy Chen

b. Approval of Agenda

**Minutes**

Ms. O’Leary made a motion to approve the Agenda for the August 5, 2015 Measure L Citizens’ Oversight Committee Meeting. The motion was seconded by Mr. Michaels and approved by the committee.

2. Public Comments

**Minutes**

There were no comments

3. Reports

a. Efforts to Fill the Committee

**Minutes**

Mr. Costello requested that the district proceed posting with the San Jose Mercury News Internal Affairs in an effort to fill the current vacancy.

b. Report on Incoming Monies

**Minutes**

Phuong Le, Deputy Superintendent reviewed the basic program summary to the committee and provided the committee with a hand out.

c. Sample of Quarterly Reports

**Minutes**

Phuong Le reviewed a sample layout of how the quarterly cost reports will appear.

d. Report on Current School Improvements

**Minutes**

Ricardo Reyes, Bond Director with BUSD, provided a copy of the presentation presented to the board in June. Mr. Reyes, reviewed the overall data and ongoing project status, many projects closing out and few more projects added.

e. Report on Scheduled Improvements for This School Year

**Minutes**

Phase 1 summer 2015 projects including painting, paving, playground, technology, and fencing are now coming to a close. Phase 2 in the planning stages, 2016 summer includes: Modernization, Flexible Instructional Space, additional paving, central kitchen.

4. Review and Action

a. Schedule Committee Tour

Minutes

Mr. Costello invited the committee for a site tour, the committee unanimously decided on a Tuesday sometime in September/October, time tentatively set for 9am. Mr. Reyes will create a touring schedule and finalize the date and time in the coming months.

b. Scheduled Report to the Board (2014-2015)

Minutes

Measure L Citizens' Oversight Committee's report to the District Board to be presented after the audit is complete in December. Phuong Le and Mr. Costello will meet in December and Mr. Costello welcomed the committee to be a part of developing the report.

c. Approve CBOC Meeting Minutes from June 10, 2015

Minutes

Mr. Michaels made a motion to approve the CBOC Meeting Minutes from June 10, 2015. The motion was seconded by Ms. O'Leary and approved by the committee. Next meeting to be held on December 2, 2015 at 6:30pm, board meeting room at Berryessa District Office.

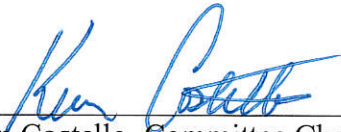
5. Adjournment

Minutes

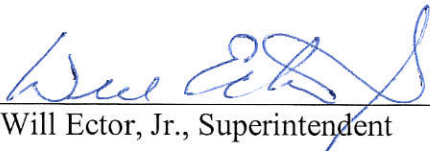
Motion was made to adjourn, seconded and passed to adjourn the meeting at 7:43pm.

Minutes from August 5, 2015 approved on:

12-2-15



Kevin Costello, Committee Chairperson



Will Ector, Jr., Superintendent