

**Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132**

Measure L Citizens' Oversight Committee Meeting
December 2, 2015
6:35pm – 7:30pm

REGULAR MEETING MINUTES

Members Present: Kevin Costello, Chair
Martin Michaels, Vice Chair
Adrienne O'Leary
Frank Cancilla
Amy Chen

Members Absent: None

District Staff Present: Kevin Brejnak, Nigro & Nigro Audit Firm Representative
Phuong Le, Deputy Superintendent
Ricardo Rey, Director of Bond Facilities and Modernization
Jan Yi, Bond Accountant

Public Present: None

1. Call to Order and Introductions

Minutes

Mr. Costello called the meeting to order at 6:32pm.

a. Roll Call

Minutes

Kevin Costello, Chair
Martin Michaels, Vice Chair
Frank Cancilla
Susan Fowle,
Amy Chen
Kevin Brejnak
Phuong Le
Ricardo Reyes
Jan Yi

b. Adoption of Agenda

c. Approval of Minutes from August 5, 2015

Minutes

Mr. Cancilla made a motion to approve the minutes from the August 5, 2015 Measure L Citizens' Oversight Committee Meeting. The motion was seconded by Mr. Michaels and approved by the committee.

2. Public Comments

Minutes

There were no comments

3. Reports

a. Presentation of the Bond Measure L 2014-15 Financial and Performance Audit

Minutes

Kevin Brejnak presented Measure L Bond's 2014-15 Financial and Performance Audit Determination and answered questions.

b. Construction Progress Update

Minutes

Mr. Reyes reviewed project status updates to the committee and answered questions.

c. Report of Facility Tour

Minutes

Mr. Reyes and the committee expressed their positive experience of the tour and looking forward to a future tour in 2016 as well possibly scheduling a future meeting offsite.

d. District Report on Fencing

Minutes

Mr. Reyes informed committee of future fencing project schedule by site and answered questions.

e. Annual Financial Report for 2014-15 FY

Minutes

Phuong Le reported financial activities for FY2014-15 and answered questions.

f. Qtr.1 FY 2015-16 Financial Reporting

Minutes

Phuong Le reported financial activity for FY2015-16 and answered questions.

4. Review and Action

a. Schedule report to School Board (2014-15)

Minutes

Mr. Costello and Mr. Michaels to develop committee report to present to the School Board and the committee to approve draft in January. Tentatively to the board by February 9, 2016.

b. Future CBOC Meeting

Minutes

Next CBOC Meeting to be scheduled for Wednesday, March 2, 2016; 6:30pm-7:30pm. Future meeting dates to be: June 1, 2016, September 7, 2016, and December 7, 2016 – location TBD.

5. Adjournment

Minutes

Motion was made to adjourn, seconded and passed to adjourn the meeting at 7:54pm.

Minutes from December 2, 2015 approved on:

Kevin Costello, Committee Chairperson

Will Ector, Jr., Superintendent