

Will H. Ector, Jr.
Superintendent

1376 Piedmont Road
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Measure W Committee Meeting Minutes

Unadopted
Minutes

March 26, 2013

District Office Board Room 1

1. The meeting was called to order at 5:40 p.m. A quorum was declared.
2. The group welcomed new member Tyler Shewey, representing the community.
3. On motion by Donna Glanville, second by Jan Anderson, the minutes from the January 30, 2013 meeting were unanimously approved as presented.
4. Ms. Becker reviewed the Measure W budget as it currently appears in the account classifications in the District's budget. One comment was made about a \$5,200 budget item for supplies that was not part of the recommended allocation. Ms Becker is going to check with staff and ensure that is corrected before the end of the fiscal year.
5. Karen Mattos then presented the charts she has prepared to be included in the annual presentation to the Board of Trustees. The Committee discussed the growth the District has seen in science, English language arts, and mathematics. The drop in test scores in Algebra was due to a change in the program for 8th graders. The Committee looks at this data to make the connection between spending Measure W funds in areas that positively impact the district. Measure W funds teacher salaries in Math, Science, and Counseling.
6. La Toya Brown volunteered to present the report to the Board at its regular June meeting. Karen and La Toya will coordinate to develop the presentation.
7. The Committee unanimously agreed to recommend to the Board that the Measure W allocation approved by the board for the 2012-2013 fiscal year be rolled over to the 2013-2014 fiscal year.
8. The Committee agreed that the next meeting should take place in the fall, probably October, after the unaudited actuals are approved by the Board. Ms. Becker's replacement will be responsible for the meeting and will set the date.
9. The meeting adjourned at 6:30 pm.

BOARD OF TRUSTEES

Linda Chen

Richard Claspill

David Cohen

David Neighbors

Khoa Nguyen

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Measure W Committee Meeting Minutes

Unadopted

October 22, 2013

District Office Board Room 1

1. The meeting was called to order at 5:50 pm by Mr. Will H. Ector, Jr., Superintendent. Mr. Ector welcomed everyone and introductions were made.
2. Ms. Le reviewed the role and operation of the Committee members. Ms. Le reviewed the membership list for the end of the 2012-2013 fiscal year and requested that years of services be added to the list. Mr. Ector asked if officers had been elected for the current year. Election of officers will be on the agenda for the next meeting.

It was requested that the term for each member be added to the “List of Members”.

We currently have four vacant positions, two employee representatives and 2 parent representatives. It was recommended that the District post a public notice for the vacant positions. Recommendations were made for the notice to be posted in the Berryessa Sun, the District Web-Site, and School Newsletters.

It was suggested that a clarification be added to the Measure W guidelines to determine what the qualifications are to meet a Quorum. It was suggested a quorum will be met with majority votes.

3. There was no quorum, no action could be taken.
4. The 2012-2013 Actual Revenue and Expense was reviewed. Ms. Le reported and explained that because the Measure W Oversight Committee report was presented to the Board before the 2012-2013 fiscal year budget was closed, the actual balance was not known, therefore an estimate was provided at that time. It was explained that FTE (Full Time Equivalent) number shown on the report represents the total equivalent to full time employees, and not necessarily the number of employees. It was asked to clarify what the Measure W ADM Fee was and explained that the fee is for the contractor who verifies and reports the waivers to the Santa Clara County Assessor's office.

Ms. Donna Glanville asked if all the Measure W funds need to be spent each year and how much carryover can be left for the following year. Ms. Le explained that yes, all the funds

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must be spent each year, however, until the books are closed, a total amount will not be known. Therefore, there can be a small amount of carryover.

The 2013-14 Proposed Budget was reviewed. It was asked that the number of waivers reported to the Santa Clara County Assessor's office be brought to the next meeting.

5. It was noted that Ms. LaToya Brown presented the Annual Measure W report to the Board on June 11, 2013. This item will be brought back to the next meeting.
6. Next meeting date will be on January 28, 2014. Future dates will be set at the next meeting.
7. Meeting adjourned at 6:36 p.m.

MEASURE W COMMITTEE MEETING

January 28, 2014

Current Members

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Phuong Le	District Representative			
Anh (Lam) Le	Parent/SMT Family	04/17/12	04/17/15	5
Vacant	Parent/MM Family			
Vacant	Parent/PMT Family			
La Toya Brown	Community	04/17/12	04/17/15	2
Kevin Costello	Community	03/13/12	03/13/15	5
Tyler Shewey	Community	2/26/13	2/26/16	1
Donna Glanville	Classified/CSEA	3/13/12	3/13/15	5
Pete Reyes	Classified/Teamsters	3/13/12	3/13/15	5
Jan Anderson	Certificated/CTAB	3/13/12	3/13/15	5
Vacant	Certificated/CTAB			
Karen Mattos	Management	04/17/12	04/17/15	2
Margot Sandoval	Management	11/19/13	11/19/16	New



Berryessa Union School District

Marc B. Liebman, Ph.D., Superintendent

Will Ector, Jr., Superintendent

Measure W Oversight Committee

The Measure W Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure W is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure W Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure W and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure W has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure W funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure W funded programs/personnel on students/student learning.

Starting in September, 2010 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure W.

Committee Membership

Membership on the Measure W Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.

Selection

The Board of Trustees will be responsible for the selection of the members of Measure W Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will be used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure W Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Measure W Parcel Assessments

2009 - 2014

January 28, 2014

Fiscal Year	Total Waivers Submitted	Total Parcels Collected	Total Revenue
2009/10	569	21648	\$ 1,710,192.00
2010/11	573	21640	\$ 1,709,560.00
2011/12	595	21615	\$ 1,707,585.00
2012/13	576	21693	\$ 1,713,747.00
2013/14	603	21805	\$ 1,722,595.00



BERRYESSA UNION SCHOOL DISTRICT

Measure W Annual Report to the
Board of Trustees

June 11, 2013



Measure W Committee Meetings

- October 2, 2012
- January 30, 2013
- March 26, 2013



Measure W Committee Members

- Community Representative (3)
 - Kevin Costello
 - LaToya Brown
 - Tyler Shewey
- School Representative (1)
 - Anh (Lam) Le
- Employee Representative (5)
 - Virgie Catbagan – Management
 - Karen Mattos – Management
 - Donna Glanville (CSEA)
 - Pete Reyes (Teamsters)
 - Jan Anderson - CTAB



Measure W Committee Vacancies

- Employee Representative (1)
 - CTAB
- Parent Representative (2)
 - Piedmont Family
 - Morrill Family



Measure W Committee Oversight Responsibilities

- Fiscal Accountability

- Annually review funds received, how they were allocated, how they were spent.
 - Completed October 2, 2012

- Impact on Students

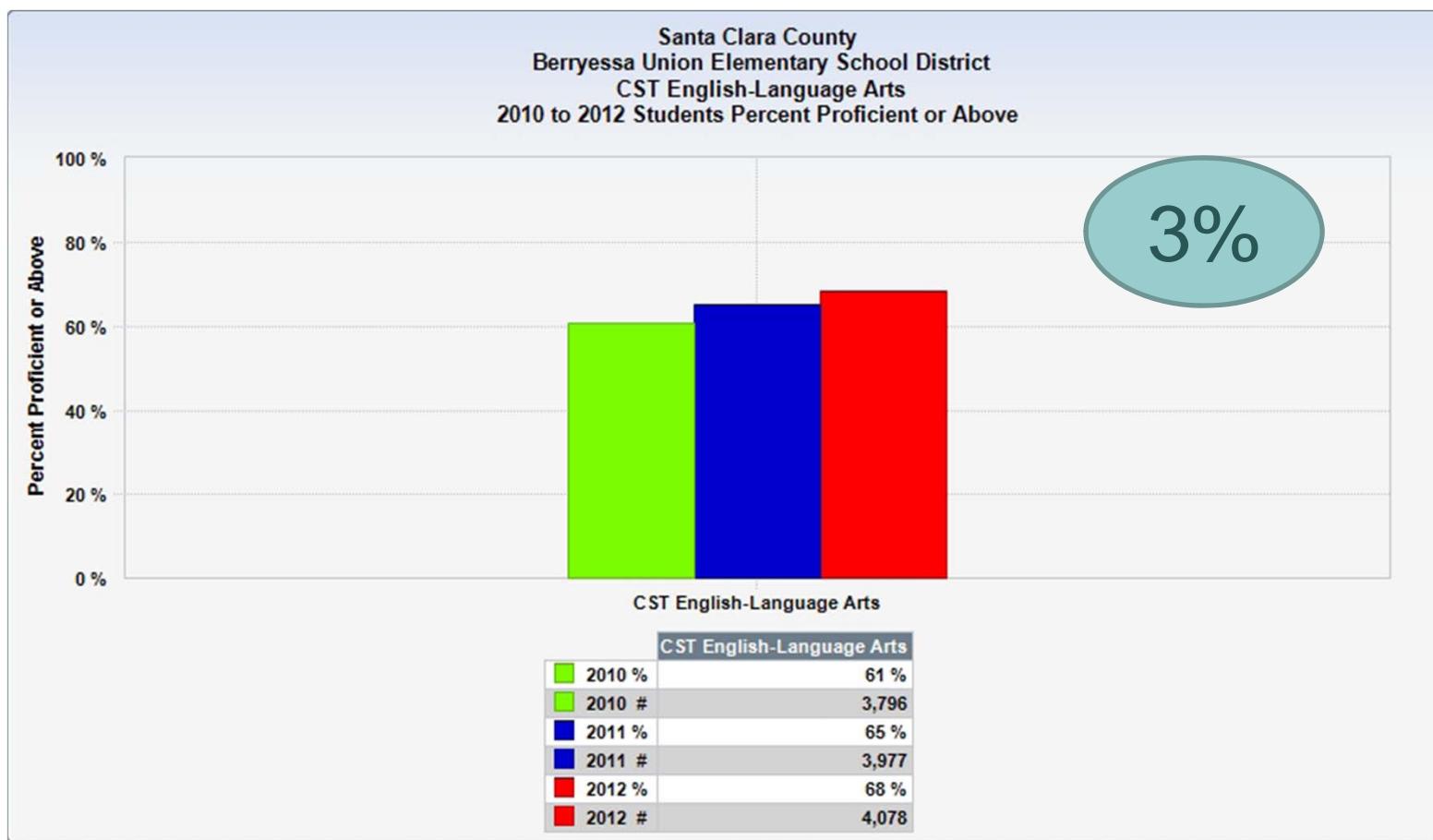
- Review impact of Measure W funded programs/personnel/student learning
 - Completed March 26, 2013



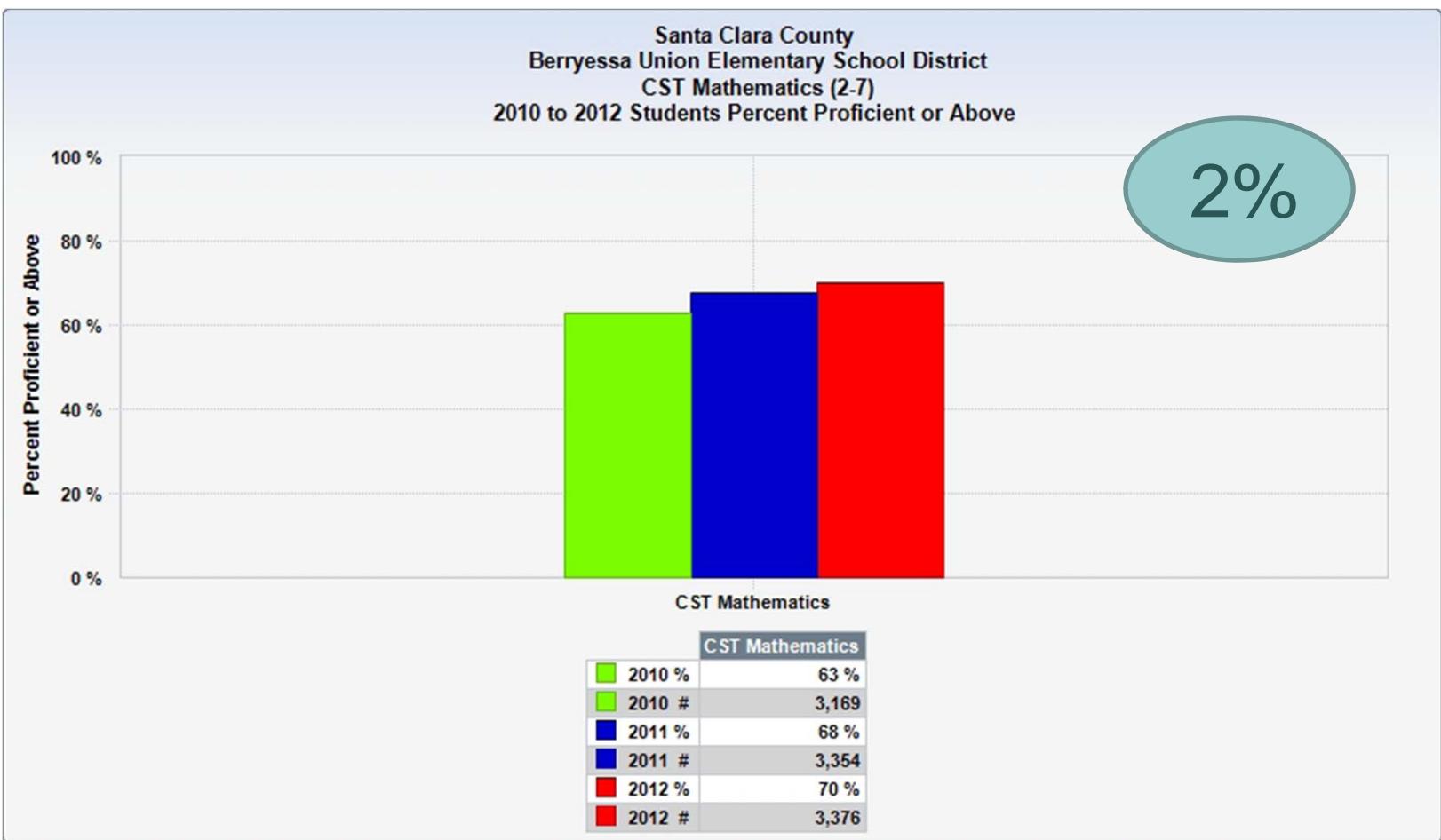
Measure W Fund Allocation 2012-2013

○ Teacher Salaries	\$ 612,030
● Math Program	
● Science Program	
○ Library Services	\$ 500,000
○ Counselors	\$ 80,969
○ Technology	\$ 500,000
○ TOTAL	\$1,692,999

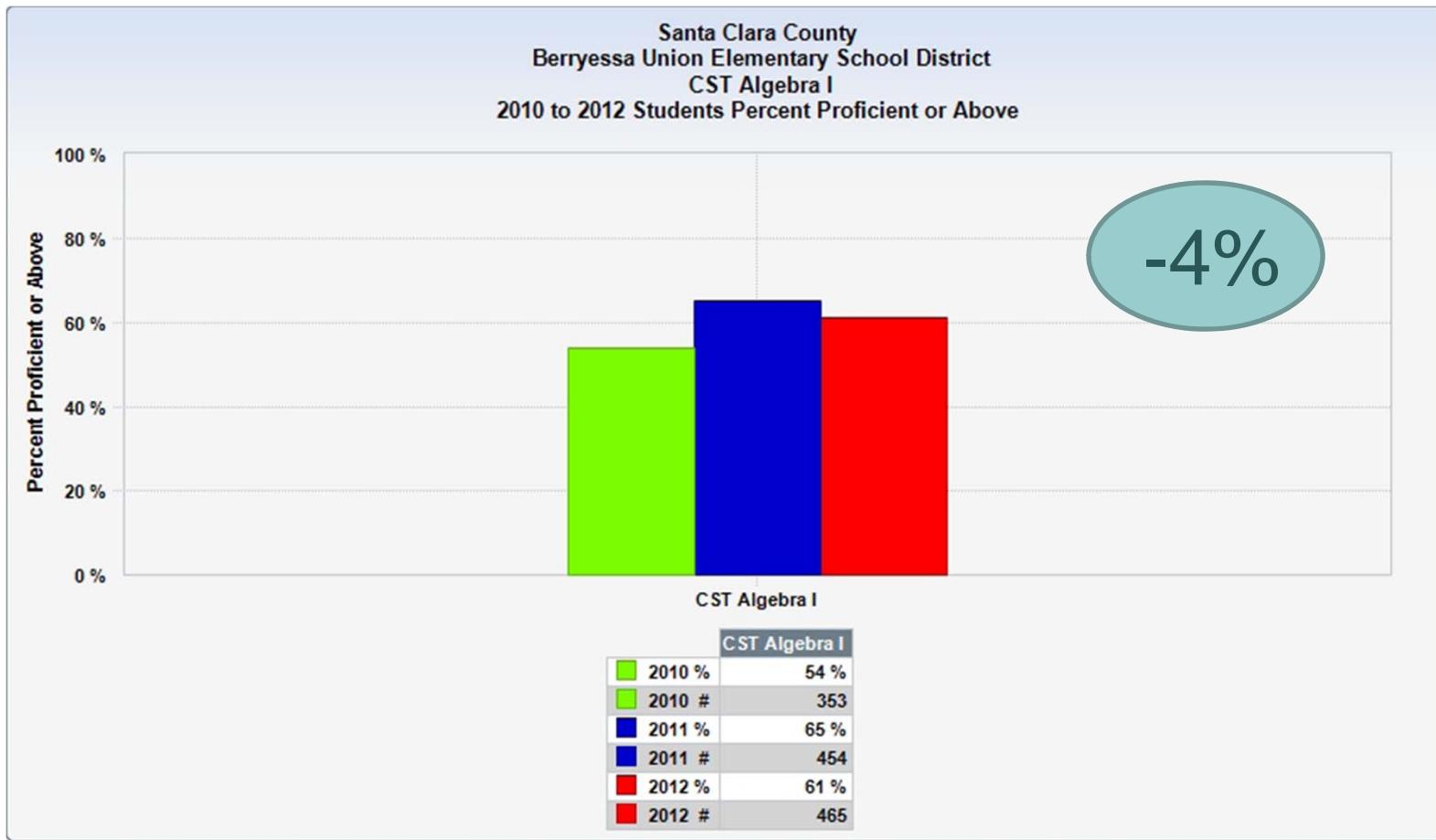
Student English Language Arts Achievement Data



Student Mathematics Grade 2-7 Achievement Data

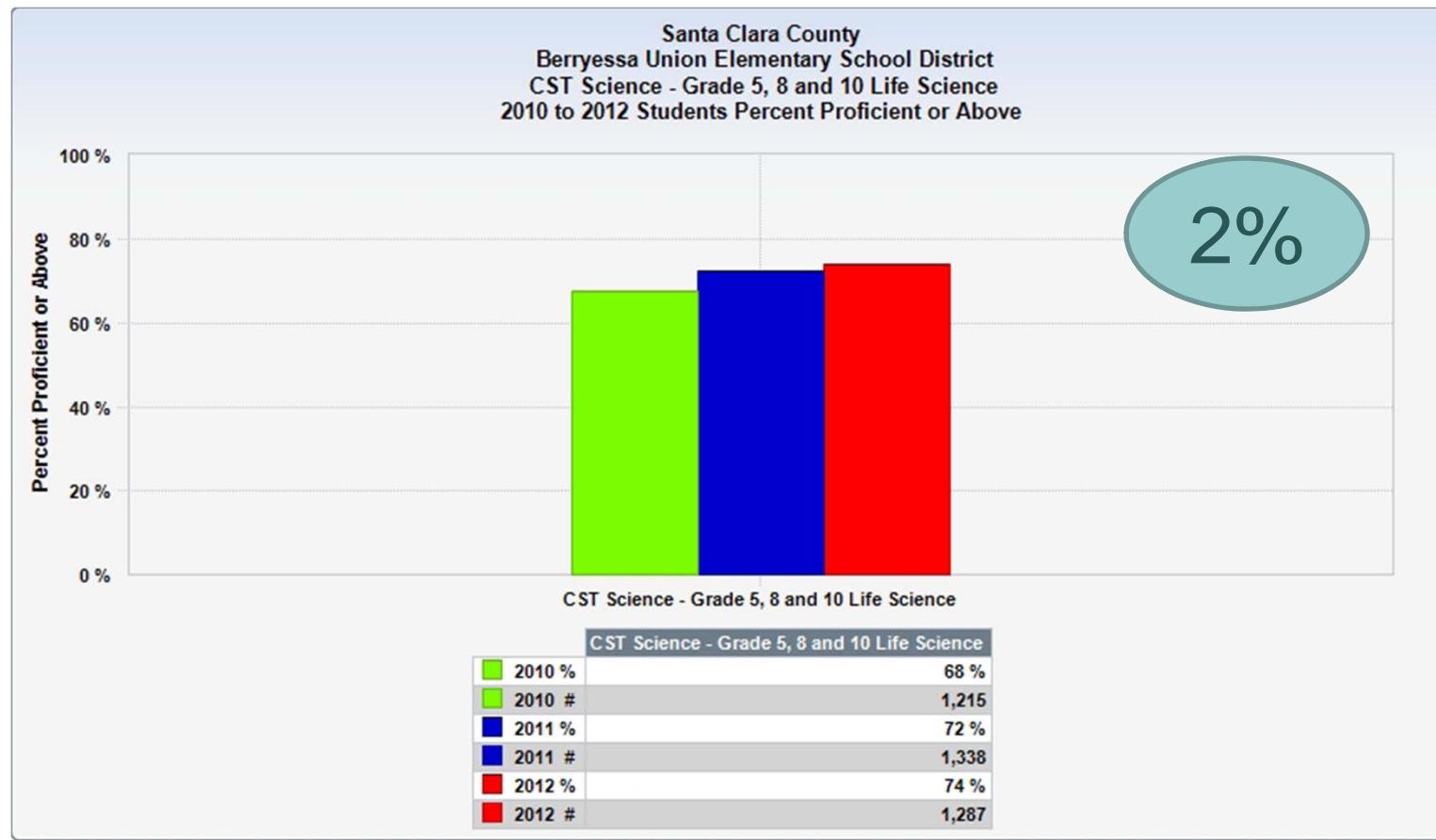


Student Algebra Achievement Data





Student Science Achievement Data





Proposed Budget Allocation for 2013-2014

- Math Teachers \$347,269
- Science Teachers \$264,761
- Library Services \$500,000
- Counselors \$ 80,969
- Technology \$500,000



Measure W Report to the Board

- Questions??