

BERRYESSA UNION SCHOOL DISTRICT

Position Description

Job Title: Resource Specialist

Job Purpose Statement/s: The Resource Specialist performs a variety of functions within the school environment to facilitate the learning process of handicapped students. The resource specialist maintains a caseload average of 24 individual students and coordinates their individual educational programs to facilitate their success in the special education classes and regular classrooms.

Essential Job Functions:

- **Assesses** students who are referred through the special education referral by measuring their educational and social development and interprets the results to other specialists and parents.
- **Participates** in a multi-disciplinary team to determine needs and specific goals and objective of student's Individual Educational Program.
- **Provides** remediation of specific disabilities through direct instruction.
- **Modifies** the student's Individual Educational Program by continuous evaluation.
- **Consults** and serves as a resource person with other staff members regarding the needs of handicapped students.
- **Articulates** with school personnel and parents regarding the understanding of a student's behavior and learning needs for implementation of methods to facilitate change.
- **Confers** with appropriate resources and professionals with the special education department.
- **Enhances** professional standards by participating in seminars, workshops and classes in special education.
- **Continues** independent professional growth through the use of journals and other resources.

Other Job Functions:

- Maintains files of special education students.
- Maintains reports as required by federal, state and district regulations.
- Other duties as required.

Job Requirements – Qualifications:

- Experience Required: Three years full time teaching experience; including both regular and special education teaching experience.

Education Required: Masters Degree or advanced training in special education.

Licenses, Certification, Bonding, and/or Testing Required: Resource Specialist Credential and/or other Special Education Credential authorizing appropriate service. Criminal Justice Fingerprint Clearance, required.

Reports to: School Administrator

Terms of Employment: 10 months

Salary Placement: Based on graduate education units and verifiable full time experience.

Evaluation: Performance of this job will be evaluated in accordance with the provisions of the Board's Policy on Evaluation of Certificated Personnel and the C.T.A.B negotiated contract.