



Pathway to the Future

SAFETY COMMITTEE MINUTES

Date | time 9/4/18 1:30 P.M. | Meeting called to order by Miguel Cruz

In Attendance

Miguel Cruz Esmeralda Torres Anthony Alberts Thomas Carrol Jill Tamashiro
Virginia Pender Colleen Fanciullo

Approval of Minutes

The minutes from May meeting was approved by Anthony Alberts 2nd by Virginia Pender

Goals for Safety Committee 2017-18 update

Develop a prioritized safety committee calendar to review and implement the State and Federal required Safety Plan.

Develop a prioritized safety committee calendar to review the implement the State and Federal required Safety trainings.

Establish a Safety Committee Newsletter to enhance current Berryessa Union School District Safety programs, which includes digital access to all staff.

Develop a district wide standard for classroom door locking hardware for use during emergency lockdowns.

Assignments and Reports

Chairperson- Miguel Cruz/ Co-chair Thomas Carroll

Risk Management- Mayra Waller

- o Report to be provided at next Safety Meeting

Student Incidents- Mayra Waller and Jill Tamashiro

- o Report to be provided at next Safety Meeting

MOT- Dan Norris, Esmeralda Torres, and Miguel Cruz

- i. Maintenance
 1. Completed Annual Safety Day in July.
 2. Looking to fill current vacancy of Maintenance Worker III
- ii. Grounds
 1. Grounds Department Personnel received safety training in July.

2. Grounds weekly schedule was updated.
 3. Currently looking to fill a vacancy for the Lead Grounds Worker.
- iii. Custodial
1. Custodial Department Personnel received safety training in July.
 2. Custodial hours for school year and radio protocols
 3. Playground Safety Training October 8, 2018 at Noble Elementary
- iv. Transportation
1. No School bus accidents during summer period.
 2. Safety training August 15, 2018 for drivers.
- v. Vandalism District Wide
1. Graffiti at Morrill Middle School
 2. Event at Piedmont Middle School
 3. Cameras at Middle Schools and Elementary Schools

Site Liaisons- Thomas Carroll, Gokcen Ceran, Anthony Alberts, Virginia Pender

- i. Feed back or concerns from Elementary or Middle School sites

Strategic Planning- Jill Tamashiro, Miguel Cruz

1. Item 2 at the November 14, 2017 Director of MOT will Present a Safety Plan, including security and lockdown devices, to the board for action. **(Completed)**
2. Item 3 By February 1, 2018 and yearly thereafter Director of MOT working with the Safety Committee and Site Administrators will provide crisis management training for the Leadership Team. **(In Progress)**
3. Item 4 by March 1, 2018 District Safety Committee (Director of MOT- Lead) working with site administrators will increase communication (through a variety of media) to make communities surrounding our schools aware of closed campus policies. **(In Progress)**

BUSD Emergency Drill Summary

1. Monthly Review of drills completed during August 2018.

Emergency Preparedness Training

1. Review of Google Doc for Scheduled Emergency Preparedness Training

Emergency Shake Out October 18, 2018 at 10:18 A.M.

1. This will be a district-wide drill, required participation from all sites.
2. Radio Protocols
3. EOC will be setup at District Office

Emergency Barricade Straps and Classroom Emergency Flip Charts

1. Straps have been distributed to only a few sites
2. Remaining straps are expected to be received within next three weeks

3. All Emergency Flip Charts were printed over summer period. Distribution to sites will begin this week and next

BUSD Safety Committee 18/19 Fall Safety Newsletter

1. Safety Topics and update suggestions

Next Safety meeting: October 2, 2018 1:30 p.m. at BUSD District Office

Next Meeting

October 2, 2018 at BUSD District Office

Motion to adjourn was made at 2:16PM and was approved by Virginia Pender, 2nd Thomas Carroll