

Site Readiness/Assignment Feedback

This document is to be completed by the Substitute

Substitute Name	Date		
Teacher/Staff	Site		
Date of Assignment	Grade Level		
Please rate job assignment on the following items:	Evident	Not Evident	N/A
1. Lesson Plans were provided			
2. Schedule/rules clearly outlined/evident			
3. Students behaviors were appropriate			
4. Support/guidance was provided by the office staff as requested			
5. Seating chart was available			
6. Special notes/observations were provided			
7. School Site was easy to navigate			
8. The other teachers provided guidance as requested			
9. Site felt safe			

Would you recommend this job assignment to other substitutes? Yes No

Comments: _____

Substitute's Signature _____ Date _____

Please submit this form to Human Resources when completed.

Completion of this form is recommended but not required.

This information will be used to help improve the support provided to substitutes working in Berryessa USD