

**District Technology Committee**  
**December 14, 2015**  
**3:30pm-4:30pm**  
**District Office Board Room**

Notetaker: Martha Campos  
 Timekeeper: Donna Glanville

**MINUTES**

Call to order	A District Technology Committee (DTC) meeting was held on 12/14/15 at BUSD Board Room and called to order at 3:35 by Dave Johnston, Director of Technology Services.
Attendance	Robert Curry, Teacher and CTAB President Maria Smith, Principal Amy Swain, Teacher Chris Mosley, Principal Cyndie Reyes, Library Media Tech Virginia Pender, Principal Nancy Jones, District Librarian Donna Glanville, Library Media Tech Martha Campos, EdTech Coach Joann Vaars, Principal Reacho Lee, Computer Tech II James Delameter, Computer Tech II Dave Johnston, Director of Technology Services
Agenda Item: Instructions & Brainstorming	Dave Johnston, Director of Technology Services <ul style="list-style-type: none"> <li>● Requests for agenda future agenda items. Strategic plan for IT. Goal getting to 1:1, timeline spring 2016. Prioritize the strategic plan and the reality of the district. Account for pricing and realistic steps.</li> <li>● Introductions             <ul style="list-style-type: none"> <li>○ Interests: Rob: EdTech alignment, more Instructional PD, Maria: Increase more technology use, Amy: Increase EdTech for media purposes and have more reliable connection. Chris: more chromebooks in the classroom, 1:1 success, impact change via chrome computers and EdTech PD, more network support. Cyndie: get information about bond measure, get frequent updates on IT, online access to EdTech programs, digital literacy for staff and students, designated</li> </ul> </li> </ul>

	<p>library resources, strategic plan for EdTech PD, Gin: Get equality/continuity across the district. Every school site should have a full-time person. Nancy: Allow for more training and support for Library media tools across the district. Donna: PD for all staff, teachers and Media Techs. Chromebook training, utilize the technology that we have in 21st century. JoAnn: Infrastructure for 21st century models. Become 21st century ready, money spent, how is tech being maintained, controlled and protected. Reaco: Inventory plan that supports failing technology. Maintain current technology at each site. Jim: Implement technology, maintain and keep everything</p>
<p>Agenda Item: Technology Services Update</p>	<p>Dave Johnston, Director of Technology Services</p> <ul style="list-style-type: none"> <li>● Recent outage: DHCP server was not working properly. Functionality comes from DO, it affected entire district. Problem was identified and can be addressed for future outages.</li> <li>● Standards for District Hardware Devices: Hardware devices - standards listed on a common site on website. A description of all BUSD adopted hardware will be listed on our BUSD site for approved specs/supported hardware.</li> <li>● LAN Upgrade Phase 1: Audit - the serial numbers and inventory all devices. On Target was not installing or configuring correctly.</li> <li>● LAN UPdate Phase 2: CAT6A - upgrade wiring. Will be going to bid in the summer. Number of vendors will be putting a bid in.</li> <li>● BUSD Website: Catapult will be working on a new website for new template of district website. Sierramont will be test site for new template. District rollout aimed for March - April 2016.</li> <li>● Analog Phone Lines: On-Target killed many wiring devices. Phones, faxes, etc. Please generate a list to identify the devices.</li> <li>● Exemplars of Technology Tools being used in classroom: Post exemplary use of EdTech and have a forum for teachers to showcase what is being done in their classrooms with EdTech tools. Vignette of short videos of how students are using instructional technology to excel. Open invitation to post frequent</li> </ul>

	success stories.
Agenda Item: Bond - Classroom Technology	<p>Dave Johnston, Director of Technology Services</p> <p>Allocation for Bond Funding in Fall</p> <ul style="list-style-type: none"> <li>● Goal #1 - 2:1 chromebooks</li> <li>● Goal #2 - Have a short menu for hardware, it cannot be software due to bond guidelines. Media carts, more chromebooks, Classroom chromebook sets, wall-mount charges.</li> <li>● Purchases are going to be made in the Spring to have rollout in Fall 2016.</li> </ul>
Demonstration: Plickers	<p>Dave Johnston, Director of Technology Services</p> <p>Plickers: Tutorial</p> <p>Software polling app that allows you to scan for instant feedback using paper cards for formative assessment.</p> <ul style="list-style-type: none"> <li>● Audience opted not to do tutorial</li> <li>● Gin @ Vinci Park will request 1:1 demo</li> </ul>
Agenda Item: Instructional Technology	<p>Martha Campos, EdTech Coach</p> <ul style="list-style-type: none"> <li>● EdTech rollout plans for each school site.</li> <li>● Plan for continuity across the district, needs assessment for EdTech.</li> <li>● Meet with principals to discuss EdTech site needs and develop a project plan for PD, Digital Citizenship or any EdTech requirements.</li> <li>● Consider Learning Management Systems as a means to share EdTech teaching strategies across the district. Google Apps for Education (GAPE) was adopted 2 years ago and can be used as an LMS.</li> <li>● Hapara's new features can be used as the district's primary module to facilitate Digital Citizenship.</li> <li>● Create standards digital literacy for each grade level and EdTech expectations for each site.</li> <li>● Ongoing EdTech PD training via Berryessa University. Generate new EdTech PD titles according to site need. PD Request form now available via newsletter and website. Variation of training will not be available via webcasts, recorded tutorials and live presentations.</li> <li>● Principal will be introduced to Digital Citizenship Badges and Certificates in response to BryteBites</li> </ul>

	survey.
January Agenda Items	<ul style="list-style-type: none"><li>• No suggestions</li></ul>
Adjournment	Meeting was adjourned at 4:30 p.m.